



*You've made a good decision in choosing Blue Retiree Plan*

*IU- Blue Retiree With Wellness*

**For more information, visit our web site at [anthem.com](https://www.anthem.com)**

**1/1/2025**

Anthem Blue Cross and Blue Shield is the trade name of Anthem Insurance Companies, Inc.  
Independent licensee of the Blue Cross and Blue Shield Association.  
ANTHEM is a registered trademark of Anthem Insurance Companies, Inc.

# Table of Contents

<b>1 Health Certificate</b>	<b>M-1</b>
Underwritten by Anthem Insurance Companies, Inc.	
<b>2 Indiana Life and Health Insurance Guaranty Association Disclaimer</b>	<b>M-1</b>
<b>3 HIPAA Notice of Privacy Practices</b>	<b>M-1</b>



*Underwritten by Anthem Insurance Companies, Inc.*

# Your Health Certificate

# Certificate of Coverage

**(herein called the “Certificate”)**  
**Blue Retiree Plan**

Anthem Insurance Companies, Inc.  
220 Virginia Avenue  
Indianapolis, Indiana 46204

## 1 CERTIFICATE

Welcome to Anthem! This Certificate has been prepared by Us to help explain your coverage. Please refer to this Certificate whenever you require medical services. It describes how to access medical care, what health services are covered by Us, and what portion of the health care costs you will be required to pay.

**This Certificate is not a Medicare Supplement Certificate. If you are eligible for Medicare, review the Medicare Supplement Buyer's Guide available from the Plan.**

The coverage described in this Certificate is subject in every respect to the provisions of the Group Contract pages issued to the Group. The Group Contract and this Certificate and any amendments or riders attached to the same, shall constitute the Group Contract under which Covered Services and supplies are provided by Us.

This Certificate should be read and re-read in its entirety. Since many of the provisions of this Certificate are interrelated, you should read the entire Certificate to get a full understanding of your coverage.

Many words used in the Certificate have special meanings. These words appear in capitals and are defined for you. Refer to these definitions in the **Definitions** section for the best understanding of what is being stated.

This Certificate also contains **Exclusions**, so please be sure to read this Certificate carefully.

### **How to Obtain Language Assistance**

We are committed to communicating with Our Members about their health plan, regardless of their language. We employ a language line interpretation service for use by all of Our Customer Service call centers. Simply call the Customer Service phone number on the back of your ID card and a representative will be able to assist you. Translation of written materials about your benefits can also be requested by contacting Customer Service.

A handwritten signature in black ink that reads "Beth Keyser". The signature is fluid and cursive, with the first name "Beth" and last name "Keyser" clearly distinguishable.

President

## Contents

<b>1</b>	<b>CERTIFICATE</b>	<b>M-3</b>
<b>2</b>	<b>MEMBER RIGHTS AND RESPONSIBILITIES</b>	<b>M-6</b>
<b>3</b>	<b>SCHEDULE OF BENEFITS</b>	<b>M-8</b>
	SECTION 1 Medicare Complementary Benefits	M-8
	SECTION 2 Major Medical Benefits	M-10
<b>4</b>	<b>DEFINITIONS</b>	<b>M-13</b>
<b>5</b>	<b>ELIGIBILITY AND ENROLLMENT</b>	<b>M-20</b>
	Eligibility	M-20
	Enrollment	M-21
	Notice of Changes	M-22
<b>6</b>	<b>TERMINATION, CONTINUATION, CONVERSION</b>	<b>M-23</b>
	Termination	M-23
	Certification of Coverage	M-24
	Misstatement of Age	M-24
	Reinstatement	M-24
<b>7</b>	<b>HOW TO OBTAIN COVERED SERVICES</b>	<b>M-25</b>
	Not Liable for Provider Acts or Omissions	M-25
	Identification Card	M-25
<b>8</b>	<b>HEALTH CARE MANAGEMENT</b>	<b>M-25</b>
	Case Management (includes Discharge Planning)	M-25
	Clinical Coverage Guidelines	M-26
<b>9</b>	<b>COVERED SERVICES</b>	<b>M-26</b>
	SECTION 1 - MEDICARE COMPLEMENTARY BENEFITS	M-26
	MEDICARE PART A	M-26
	MEDICARE PART B	M-27
	SECTION 2- MAJOR MEDICAL BENEFITS	M-27
	State Mandated Benefits	M-32
<b>10</b>	<b>EXCLUSIONS</b>	<b>M-33</b>
<b>11</b>	<b>CLAIMS PAYMENT</b>	<b>M-36</b>
	How to Obtain Benefits	M-36
	How Benefits Are Paid	M-36
	Assignment	M-37
	Notice of Claim	M-37
	Claim Forms	M-38
	Proof of Claim	M-38
	Time Benefits Payable	M-38
	Appeals Procedure	M-38
	Your Choice of Providers	M-39
	Member's Cooperation	M-39
	Explanation of Benefits	M-39
<b>12</b>	<b>GENERAL PROVISIONS</b>	<b>M-39</b>
	Entire Contract	M-39
	Form or Content of Certificate	M-39
	Disagreement with Recommended Treatment	M-39

---

Circumstances Beyond the Control of the Plan . . . . .	M-40
Coordination of Benefits . . . . .	M-40
Duplicate Coverage . . . . .	M-44
Duplicate Payment . . . . .	M-44
Worker's Compensation . . . . .	M-45
Other Government Programs . . . . .	M-45
Subrogation and Right of Reimbursement . . . . .	M-45
Relationship of Parties (Group-Member-Plan) . . . . .	M-46
Interpretation of Certificate . . . . .	M-46
Conformity with Law . . . . .	M-46
Modifications . . . . .	M-47
Clerical Error . . . . .	M-47
Medical Examination . . . . .	M-47
Medical Services . . . . .	M-47
Legal Action . . . . .	M-47
Provider Reimbursement . . . . .	M-47
Policies and Procedures . . . . .	M-47
Waiver . . . . .	M-48
Plan's Sole Discretion . . . . .	M-48
Reservation of Discretionary Authority . . . . .	M-48
Anthem Insurance Companies, Inc. Note . . . . .	M-48
<b>13 MEMBER GRIEVANCES . . . . .</b>	<b>M-49</b>
Grievances . . . . .	M-49
Appeals . . . . .	M-50
Expedited Review . . . . .	M-50
External Grievance . . . . .	M-50
Grievance/Appeal Filing Time Limit . . . . .	M-51
Grievances and Appeals by Members of ERISA Plans . . . . .	M-51

---

## 2 MEMBER RIGHTS AND RESPONSIBILITIES

### **As a Member, you have the right to:**

- Receive information about the organization and its services, practitioners and Providers, and Members' rights and responsibilities;
- Be treated respectfully, with consideration and dignity;
- Receive all the benefits to which you are entitled under your Certificate and Schedule of Benefits;
- Obtain from your Provider complete information regarding your diagnosis, treatment and prognosis in terms you can reasonably understand;
- Receive quality health care through your Provider in a timely manner and in a medically appropriate setting;
- Have a candid discussion with your Provider about treatment options, regardless of their cost or whether they are covered under your Certificate;
- Participate with your Provider in decision making about your healthcare treatment;
- Refuse treatment and be informed by your Provider of the medical consequences;
- Receive wellness information to help you maintain a healthy lifestyle;
- Express concern and complaints about the care and services you received from a Provider, or the service you received from Us, and to have Us investigate and take appropriate action;
- File a complaint with Us, to Appeal that decision as outlined in the **Member Grievance** section of this Certificate, and to Appeal a decision to the Department of Insurance without fear of reprisal;
- Privacy and confidential handling of your information;
- Make recommendations regarding Our rights and responsibilities policies; and
- Designate or authorize another party to act on your behalf, regardless of whether you are physically or mentally incapable of providing consent.

### **As a Member, you have the responsibility to:**

- use Providers who will provide or coordinate your total health care needs, and to maintain an ongoing patient-Physician relationship with that Physician;
- provide complete and honest information about your health care status;
- follow the treatment plan recommended by your Provider responsible for your care;
- understand how to access care in routine, emergency and urgent situations, and to know your health care benefits as they relate to out-of-area coverage, Copayments, etc.;
- notify your Provider or Us about concerns you have regarding the services or medical care you receive;
- be considerate of the rights of other Members, Providers and Our staff;



- read and understand your Certificate and Schedule of Benefits; and
- provide accurate and complete information to Us about other health care coverage and/or insurance benefits you may carry.

**We are committed to providing quality benefits and customer service to our Members. Benefits and coverage for services provided under the benefit program are governed by the Certificate and not by this Member Rights and Responsibilities statement.**

**3 SCHEDULE OF BENEFITS**

The Schedule of Benefits is a summary of the Copayments and other limits when you receive Covered Services from a Provider. Please refer to the **Covered Services** section for a more complete explanation of the specific services covered by the Plan. All Covered Services are subject to the conditions, exclusions, limitations, terms and provisions of the Certificate including any attachments or riders.

Under certain circumstances, if We pay the Provider amounts that are your responsibility, such as Deductibles, Copayments or Coinsurance, We may collect such amounts directly from you. You agree that We have the right to collect such amounts from you.

**Pre-Existing Period**

Late Enrollee

18 Months after your Enrollment Date

**SECTION 1 Medicare Complementary Benefits**

<u>Covered Services</u>	<u>Medicare Part A Pays</u>	<u>Your Copayments, Maximums, Responsibilities</u>
<b>Hospital Care</b>		
First 60 Days of Medicare Benefit Period	Medicare Eligible Expense for Medicare Medically Necessary Hospital care in a semi-private room - EXCEPT for the Medicare Part A Deductible	The Medicare Part A Deductible Covered In Full
61st through 90th day of Medicare Benefit Period	Medicare Eligible Expenses for Medicare Medically Necessary Hospital care in a semi-private room - EXCEPT for the Medicare Part A Coinsurance	The Medicare Part A Coinsurance Covered In Full
91st through 150th day of Medicare Benefit Period	Medicare Eligible Expenses for a Maximum Amount of 60 Lifetime Reserve Days during your lifetime for Medicare Medically Necessary Hospital care in a semi-private room - EXCEPT for the Medicare Part A Coinsurance	The Medicare Part A Coinsurance, upon exhaustion of Lifetime Reserve Days, 10% of Medicare Eligible Expenses, up to an additional 365 days during your lifetime
After 150th day	Nothing	Upon exhaustion of Lifetime Reserve Days, 10% of Medicare Eligible Expenses, up to an additional 365 days during your lifetime

**Skilled Nursing Facility Care**

First 20 Days	Medicare Eligible Expense Covered In Full for first 20 days in a semi-private room	
21st Day through 100th Day	Medicare Eligible Expense - EXCEPT for the Medicare Part A Coinsurance	The Medicare Part A Coinsurance Covered In Full
After 100th Day	Nothing	See Section 2 Major Medical benefits for additional coverage

**Home Health Care**

Medicare Eligible Expense - EXCEPT for the Medicare Part A Coinsurance	The Medicare Part A Coinsurance Covered In Full
--	---

**Blood**

Medicare Eligible Expense - EXCEPT for the first 3 pints of blood	The first 3 pints of blood Covered In Full
---	--

**Hospice Care**

Medicare Eligible Expenses for Medicare Medically Necessary Hospice care - EXCEPT for the Medicare Part A Coinsurance	The Medicare Part A Coinsurance Covered In Full
---	---

<b><u>Covered Services</u></b>	<b><u>Medicare Part B Pays</u></b>	<b><u>Your Copayments, Maximums, Responsibilities</u></b>
<b>Physician and Other Out-patient Care</b>	Medicare Eligible Expenses for Medicare Medically Necessary Physician's services and other Outpatient services - EXCEPT for the Medicare Part B Deductible and the Medicare Part B Coinsurance.	The Medicare Part B Deductible and the Medicare Part B Coinsurance Covered In Full.
<b>Outpatient Hospital Care</b>	Medicare Eligible Expenses for Medicare Medically Necessary Outpatient Hospital care eligible under Medicare Part B - EXCEPT for the Medicare Part B Deductible and the Medicare Part B Coinsurance.	The Medicare Part B Deductible and the Medicare Part B Coinsurance Covered In Full.
<b>Medicare Part B Excess Charges on Non-Assigned Claims</b>	Nothing	Covered in Full of the difference between the Medicare Part B billed charge and the Medicare Part B approved charge if the Provider has not accepted Medicare assignment.
<b>Blood</b>	Medicare Eligible Expenses - Except for the first 3 pints of blood and the Medicare Part B Coinsurance.	The first 3 pints of blood and the Medicare Part B Coinsurance Covered In Full.
<b>Outpatient (Non-Hospital) Treatment of Mental Health Conditions</b>	Medicare Eligible Expenses - Except for the Medicare Part B Deductible and the Medicare Part B Coinsurance	The Medicare Part B Deductible and the Medicare Part B Coinsurance Covered In Full.
<b>Outpatient (Non-Hospital) Physical Therapy Including Speech and Occupational Therapy</b>	Medicare Eligible Expenses for certain therapy services - EXCEPT for the Medicare Part B Deductible and the Medicare Part B Coinsurance.	The Medicare Part B Deductible and the Medicare Part B Coinsurance Covered In Full.

## SECTION 2 Major Medical Benefits

**In addition to the above benefits, Section 2 Major Medical pays for services to the extent they are not paid or payable by Medicare Parts A or B whether or not you have enrolled in Medicare Part B, or under Section 1 Medicare Complementary Benefits. NOTE: Anthem**

**will use its own standards for determining Medical Necessity and Experimental/Investigative services, not Medicare's, for Covered Services eligible under Section 2 Major Medical Benefits.** The Schedule of Benefits is a summary of the Deductibles, Copayments and other limits when you receive Covered Services from a Provider. Please refer to the Covered Services section for a more complete explanation of the specific services covered by the Plan. This Schedule of Benefits lists the Member's responsibility for Covered Services and supplies. Benefits for Covered Services are based on the Maximum Allowable Amount. You are responsible for any balance due between the Provider's charge and the Maximum Allowable Amount in addition to any Copayments, Deductibles, and non-covered charges.

In addition to the services listed below, Covered Services include other Medicare eligible and ineligible services that Anthem determines to be Medically Necessary and not Experimental or Investigational in nature.

<b>Anthem Benefit Period</b>	Calendar Year
------------------------------	---------------

**Deductible**

Per Person	\$0
------------	-----

Note: When a Member incurs covered medical expenses during the last 3 months of a Benefit Period, which are applied against but do not satisfy that year's Deductible, those expenses may be carried over and applied against the Deductible(s) for the next Benefit Period, but not the Out of Pocket. If the Deductible is met, there is no carry-over credit given.

**Out-of-Pocket Limit**

Per Person	\$0
------------	-----

<b>Lifetime Maximum for All Other Covered Services</b>	\$1,000,000
--	-------------

**Covered Services For  
Major Medical Benefits**

**Copayments/Maximums**

<b>Inpatient Services</b> (after 60 lifetime reserve days and additional 365 days have been exhausted under Section 1) Semi-private room: Private Room (average semi-private room rate - if Medically Necessary or if the Hospital has private rooms only.	20%
--	-----

<b>Ancillary</b>	20%
------------------	-----

<b>Skilled Nursing Facility</b> (SNF) after the 100th day Semi-private room; Private room (average semi-private SNF room rate)	20% of the Medicare Eligible Expenses
<b>Outpatient Substance Abuse</b>	20%
<b>Services Received Outside of U.S.A.</b>	Covered In Full of the Maximum Allowable Amount for expenses each calendar year
<b>Home Health Care</b>	20%
Maximum amount payable	\$5,000 per calendar year
<b>Home IV Therapy Drugs/Injectable Drugs</b>	20%
<b>Private Duty Nursing/Visting Nurse's Association</b>	20%
Maximum amount payable	\$5,000 maximum per calendar year
<b>Accidental Dental</b>	20%
<b>Routine physical exams</b>	Covered In Full
Maximum amount payable	\$150 per Member per calendar year
<b>Hearing tests</b>	Covered In Full
Maximum amount payable	\$50
<b>Dental Services</b>	Covered In Full
Maximum amount payable	\$125 per Member, per calendar year

### State Mandated Benefits

**These benefits are required to be covered by group health plans in Indiana; they will usually be paid by Medicare and Section 1 Medicare Complementary Benefits.**

<b>Mastectomy Reconstruction</b>	Same As Any Other Condition
<b>Diabetes Management</b>	Same As Any Other Condition
<b>Mammography Screening Services</b>	Covered In Full
<b>Prostate Screening</b>	20%, subject to the Deductible; limit one routine prostate screening examination per Member per calendar year
<b>Colorectal Cancer Testing</b>	Covered in Full not subject to the Deductible; limit one routine colorectal cancer examination and related laboratory tests for cancer per Member per calendar year.
<b>Morbid Obesity Treatment Services</b>	20%, subject to the Deductible

\*See Covered Services section for any exceptions, limitations, additional detailed descriptions, etc.

## 4 DEFINITIONS

This section defines terms which have special meanings. If a word or phrase has a special meaning or is a title, it will be capitalized. The word or phrase is defined in this section or at the place in the text where it is used.

**Anthem Benefit Period** - The period of time that We pay benefits for Covered Services. The Benefit Period is listed in the Schedule of Benefits. If your coverage ends earlier, the Benefit Period ends at the same time.

**Appeal** - A formal request by you or your representative for reconsideration of a decision not resolved to your satisfaction at the Grievance level. An Appeal involves review by an appointed panel composed of staff members of the Plan who did not previously render an opinion on the resolution of your Grievance.

**Certificate** - This summary of the terms of your benefits. It is attached to and is a part of the Group Contract and is subject to the terms of the Group Contract.

**Copayment** - A specific dollar amount or percentage of Maximum Allowable Amounts for Covered Services indicated in the Schedule of Benefits for which you are responsible. The Copayment does not apply towards any Deductible. Your flat dollar Copayment will be the lesser of the amount shown in the Schedule of Benefits or the amount charged by the Provider.

**Covered Services** - Services, supplies or treatment as described in this Certificate which are performed, prescribed, directed or authorized by a Provider. To be a Covered Service the service, supply or treatment must be:

- Medically Necessary or otherwise specifically included as a benefit under this Certificate.
- Within the scope of the license of the Provider performing the service.
- Rendered while coverage under this Certificate is in force.
- Not Experimental/Investigative or otherwise excluded or limited by this Certificate, or by any amendment or rider thereto.
- Authorized in advance by Us if such Prior Authorization is required in this Certificate.

A charge for a Covered Service is incurred on the date the service, supply or treatment was provided to you.

**Custodial Care** - Care primarily for the purpose of assisting you in the activities of daily living or in meeting personal rather than medical needs, and which is not specific treatment for an illness or injury. It is care which cannot be expected to substantially improve a medical condition and has minimal therapeutic value.

**Anthem will determine whether services are Custodial Care and are not Medically Necessary under Section 2 Major Medical benefits.** Custodial care includes, but is not limited to:

- assistance with walking, bathing, or dressing;
- transfer or positioning in bed;
- normally self-administered medicine;
- meal preparation;
- feeding by utensil, tube, or gastrostomy;
- oral hygiene;
- ordinary skin and nail care;
- catheter care;
- suctioning;
- using the toilet;
- enemas; and

- preparation of special diets and supervision over medical equipment or exercises or over self-administration of oral medications not requiring constant attention of trained medical personnel.

**Deductible** - The dollar amount of Covered Services listed in the Schedule of Benefits for which you are responsible before We start to pay for Covered Services subject to the Deductible each Benefit Period.

**Dependent** - Your eligible Dependent, as described in the **Eligibility and Enrollment** section.

**Diagnostic Service** - A test or procedure performed when you have specific symptoms to detect or to monitor your disease or condition or a test performed as a Medically Necessary preventive care screening for an asymptomatic patient. It must be ordered by a Provider. Covered Diagnostic Services are limited to those services specifically listed in the **Covered Services** section.

**Domiciliary Care** - Care provided in a residential institution, treatment center, halfway house, or school because a Member's own home arrangements are not available or are unsuitable, and consisting chiefly of room and board, even if therapy is included.

**Effective Date** - The date when your coverage begins under this Certificate.

**Eligible Person** - A person who satisfies the Group's eligibility requirements and is entitled to apply to be a Subscriber.

**Enrollment Date** - The first day of coverage or, if there is a waiting period, the first day of the waiting period.

**Expedited Review** - The expedited handling of a Grievance or Appeal concerning Our denial of certification or coverage for a proposed (future) or ongoing service. Expedited Grievances and Appeals are available when your health condition is an Emergency or when time frames for non-Expedited Review could seriously jeopardize your life or health or your ability to regain maximum function or would subject you to severe pain that cannot be adequately managed.

**Experimental/Investigative** - Anthem



will determine whether services eligible for payment under Section 2 Major Medical benefits are Experimental/Investigative. Any drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply used in or directly related to the diagnosis, evaluation, or treatment of a disease, injury, illness, or other health condition which We determine in Our sole discretion to be Experimental/Investigative. We will deem any drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply to be Experimental/Investigative if We determine that one or more of the following criteria apply when the service is rendered with respect to the use for which benefits are sought. The drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply:

- cannot be legally marketed in the United States without the final approval of the Food and Drug Administration (FDA), or other licensing or regulatory agency, and such final approval has not been granted;
- has been determined by the FDA to be contraindicated for the specific use; or
- is provided as part of a clinical research protocol or clinical trial or is provided in any other manner that is intended to evaluate the safety, toxicity, or efficacy of the drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply; or
- is subject to review and approval of an Institutional Review Board (IRB) or other body serving a similar function; or
- is provided pursuant to informed consent documents that describe the drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply as Experimental/Investigative, or otherwise indicate that the safety, toxicity, or efficacy of the drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply is under evaluation.

Any service not deemed Experimental/Investigative based on the criteria

above may still be deemed

Experimental/Investigative by Us. In determining whether a Service is Experimental/Investigative, We will consider the information described below and assess whether:

- the scientific evidence is conclusory concerning the effect of the service on health outcomes;
- the evidence demonstrates the service improves net health outcomes of the total population for whom the service might be proposed by producing beneficial effects that outweigh any harmful effects;
- the evidence demonstrates the service has been shown to be as beneficial for the total population for whom the service might be proposed as any established alternatives; and
- the evidence demonstrates the service has been shown to improve the net health outcomes of the total population for whom the service might be proposed under the usual conditions of medical practice outside clinical investigatory settings.

The information considered or evaluated by Us to determine whether a drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply is Experimental/Investigative under the above criteria may include one or more items from the following list which is not all inclusive:

- published authoritative, peer-reviewed medical or scientific literature, or the absence thereof; or
- evaluations of national medical associations, consensus panels, and other technology evaluation bodies; or
- documents issued by and/or filed with the FDA or other federal, state or local agency with the authority to approve, regulate, or investigate the use of the drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply; or

- documents of an IRB or other similar body performing substantially the same function; or
- consent document(s) and/or the written protocol(s) used by the treating Physicians, other medical professionals, or facilities or by other treating Physicians, other medical professionals or facilities studying substantially the same drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply; or
- medical records; or
- the opinions of consulting Providers and other experts in the field.

We have the sole authority and discretion to identify and weigh all information and determine all questions pertaining to whether a drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service, or supply is Experimental/Investigative under Section 2 Major Medical benefits.

**External Grievance** - Your right to request external review of an Appeal determination made by the Appeals panel that is not acceptable to you. An External Grievance is conducted by an independent review organization. The independent review organization will assign a medical review professional who is board certified in the applicable specialty to resolve the External Grievance. The medical review professional who is assigned must not have a conflict of interest regarding the External Grievance issue itself or any of the interested parties. In making a determination on the External Grievance, the medical review professional is required to follow a standard of review that promotes evidence-based decision-making, relying on objective criteria, and is required to apply the terms of this Certificate.

**Grievance** - Any expression of dissatisfaction made by you or your representative to the Plan or its affiliates in which you have the reasonable expectation that action will be taken to resolve or reconsider the matter that is the subject of dissatisfaction. A Grievance is considered filed with the Plan on the day and time it is received. Grievances may include, but are not limited to, concerns about:

- a determination that a proposed service is not appropriate or Medically Necessary;
- a determination that a proposed service is Experimental or Investigational;
- the availability of Providers;
- the handling or payment of claims for health care services;
- matters pertaining to the contractual relationship between you and the Plan or the Group and the Plan.

**Group** - The employer, association, trust, or other entity that has entered into a Group Contract with the Plan.

**Group Contract (or Contract)** - The Contract between the Plan and the Group. It includes this Certificate, your Schedule of Benefits, your application, any supplemental application or change form, your Identification Card, and any endorsements or riders.

**Identification Card** - A card issued by the Plan that bears the Member's name, identifies the membership by number, and may contain information about your coverage. It is important to carry this card with you.

**Inpatient** - A Member who receives care as a registered bed patient in a Hospital or other Provider where a room and board charge is made. It does not mean a Member who is placed under observation for fewer than 24 hours.

**Late Enrollee** - An eligible person who applies to enroll other than within thirty one (31) days of (i) the earliest date on which coverage can become effective under this Certificate; or (ii) an event which qualified for Special Enrollment, as that term is defined in this Certificate.

**Late Enrollment** - Enrollment other than on:

- the earliest date on which coverage can become effective under this Plan; or
- a Special Enrollment Date.

**Lifetime Maximum** - The maximum dollar amount We will pay for Covered Services during your lifetime. This is applicable to all Major Medical Covered Services.

**Maximum Allowable Amount** - The amount that We, or Our Subcontractor, determine is the maximum amount payable for Covered Services you receive, up to but not to exceed charges actually billed. Generally, to determine the Maximum Allowable Amount for a Covered Service, We or Our Subcontractor use internally developed criteria and industry accepted methodologies and fee schedules which are based on estimates of resources and costs required to provide a drug, biologic, device, diagnostic, product, equipment, procedure, treatment, service or supply.

For a Provider who has a participation agreement with Us, the Maximum Allowable Amount is equal to the amount that constitutes payment in full under any participation agreement with Us. If a Provider accepts as full payment an amount less than the negotiated rate under a participation agreement, the lesser amount will be the Maximum Allowable Amount.

The Maximum Allowable Amount is reduced by any penalties for which a Provider is responsible as a result of its agreement with Us.

**Medically Necessary or Medical Necessity** - Anthem will determine whether services eligible for payment under Section 2 Major Medical benefits are Medically Necessary. An intervention that is or will be provided for the diagnosis, evaluation and treatment of a condition, illness, disease or injury and that is determined by Us to be:

1. Medically appropriate for and consistent with the symptoms and proper diagnosis or treatment of the Member's condition, illness, disease or injury;
2. Obtained from a Provider;
3. Provided in accordance with applicable medical and/or professional standards;
4. Known to be effective, as proven by scientific evidence, in materially improving health outcomes;

5. The most appropriate supply, setting or level of service that can safely be provided to the Member and which cannot be omitted consistent with recognized professional standards of care (which, in the case of hospitalization, also means that safe and adequate care could not be obtained in a less comprehensive setting);
6. Cost-effective compared to alternative interventions, including no intervention ("cost effective" does not mean lowest cost);
7. Not Experimental/Investigative;
8. Not primarily for the convenience of the Member, the Member's family or the Provider.
9. Not otherwise subject to an exclusion under this Certificate.

The fact that a Provider may prescribe, order, recommend, or approve care, treatment, services or supplies does not, of itself, make such care, treatment, services or supplies Medically Necessary. Anthem will determine whether services eligible for payment under Section 2 Major Medical benefits are Medically Necessary.

**Medicare** - The program of health care for the aged and disabled established by Title XVIII of the Social Security Act, as amended.

**Medicare Benefit Period** - The period of time used by Medicare to measure your coverage under Medicare Part A. Your first Benefit Period begins on the day you enter a Hospital as a Medicare patient. It ends 60 days after you leave the Hospital (counting the day of your discharge) or, if you have to go from the Hospital to a Skilled Nursing Facility, it ends 60 days after you leave the Skilled Nursing Facility. If you are hospitalized again within 60 days, the second Hospital stay is considered part of the first Benefit Period.

**Medicare Coinsurance** - That portion of the health care charges that you are required to pay for under Medicare after the applicable Medicare Deductible is met.

**Medicare Eligible Expenses** - Expenses of the kinds covered by Medicare, to the extent

recognized as reasonable and Medically Necessary by Medicare.

**Medicare Medically Necessary** - Services and supplies that Medicare determines are necessary for the treatment of illness or injury. **Anthem will determine whether services eligible for payment under Section 2 Major Medical benefits are Medically Necessary.**

**Medicare Part A or Part B Deductible** - The amount of health care charges Medicare requires you to pay before Medicare Part A or Part B benefits are paid.

**Medicare Part B Excess Charges** - The difference between the actual Medicare Part B billed charge and the Medicare approved Part B charge for non-assigned claims. The billed charges must not exceed any limitation established by Medicare or state law.

**Member** - A Subscriber or Dependent who has satisfied the eligibility conditions; applied for coverage; been approved by the Plan; and for whom Premium payment has been made. Members are sometimes called "you" and "your".

**New FDA Approved Drug Product or Technology** - The first release of the brand name product or technology upon the initial FDA New Drug Approval. Other applicable FDA approval for its biochemical composition and initial availability in the marketplace for the indicated treatment and use.

New FDA Approved Drug Product or Technology does not include:

- new formulations: a new dosage form or new formulation of an active ingredient already on the market;
- already marketed drug product but new manufacturer; a product that duplicates another firm's already marketed drug product (same active ingredient, formulation, or combination);
- already marketed drug product, but new use: a new use for a drug product already marketed by the same or a different firm; or
- newly introduced generic medication (generic medications contain the same active

ingredient as their counterpart brand-named medications).

**Outpatient** - A Member who receives services or supplies while not an Inpatient.

**Pharmacy and Therapeutics Committee** - A committee of Physicians and pharmacists who review literature and studies which address the safety, efficacy, approved indications, adverse effects, contraindications, medical outcome, and pharmacoeconomics. The committee will develop, review and/or approve guidelines related to how and when certain drugs and/or therapeutic categories will be approved for coverage.

**Plan (We, Us, Our)** - Anthem Insurance Companies, Inc. which provides or arranges for Members to receive the Covered Services which are described in this Certificate.

**Pre-Existing Condition** - A condition (mental or physical) which was present and for which medical advice, diagnosis, care or treatment was recommended or received within the 3 Months period ending on your Enrollment Date. Pregnancy is not considered a Pre-Existing Condition. Genetic information may not be used as a condition in the absence of a diagnosis.

**Premium** - The periodic charges which the Member or the Group must pay the Plan to maintain coverage.

**Prior Authorization** - The process applied to certain drugs and/or therapeutic categories to define and/or limit the conditions under which these drugs will be covered. The drugs and criteria for coverage are defined by the Pharmacy and Therapeutics Committee.

**Provider** - A duly licensed person or facility that provides services within the scope of an applicable license and is a person or facility that the Plan approves. This includes any Provider rendering services which are required by applicable state law to be covered when rendered by such Provider. Providers include, but are not limited to, the following persons and facilities:

- Ambulatory Surgical Facility - A Provider that:
  1. is licensed as such, where required;

2. is equipped mainly to do Surgery;
  3. has the services of a Physician and a Registered Nurse (R.N.) at all times when a patient is present;
  4. is not an office maintained by a Physician for the general practice of medicine or dentistry; and
  5. is equipped and ready to initiate emergency procedures with personnel who are certified in Advanced Cardiac Lifesaving Skills.
- Certified Registered Nurse Anesthetist - Any individual licensed as a Registered Nurse by the state in which he or she practices, who holds a Certificate of completion of a course in anesthesia approved by the American Association of Nurse Anesthetists or a course approved by that state's appropriate licensing board and who maintains certification through a precertification process administered by the Council on Recertification of Nurse Anesthetists.
  - Home Health Care Agency - A public or private agency or organization licensed in the state in which it is located to provide Home Health Care Services.
  - Hospice - A coordinated plan of home, Inpatient and Outpatient care which provides palliative and supportive medical and other health services to terminally ill patients. An interdisciplinary team provides a program of planned and continuous care, of which the medical components are under the direction of a Physician. Care will be available 24 hours a day, seven days a week. The Hospice must meet the licensing requirements of the state or locality in which it operates.
  - Hospital - A Provider constituted, licensed, and operated as set forth in the laws that apply to Hospitals, which:
    1. provides room and board and nursing care for its patients;
    2. has a staff with one or more Physicians available at all times;
    3. provides 24 hour nursing service;
    4. maintains on its premises all the facilities needed for the diagnosis, medical care, and treatment of an illness or injury; and
    5. is fully accredited by the Joint Commission on Accreditation of Health Care Organizations.
- The term Hospital does not include a Provider, or that part of a Provider, used mainly for:
1. nursing care;
  2. rest care;
  3. convalescent care;
  4. care of the aged;
  5. Custodial Care;
  6. educational care;
  7. treatment of alcohol abuse; or
  8. treatment of drug abuse.
- Physician -
    1. a legally licensed doctor of medicine, doctor of osteopathy, or optometry; or
    2. any other legally licensed practitioner of the healing arts rendering services which are:
      - a. covered by the Plan;
      - b. required by law to be covered when rendered by such practitioner; and
      - c. within the scope of his or her license.
- Physician does not include:
1. the Member; or
  2. the Member's spouse, parent, child, sister, brother, or in-law.
- Skilled Nursing Facility - A Provider constituted, licensed, and operated as set forth in applicable state law, which:

- 1. mainly provides Inpatient care and treatment for persons who are recovering from an illness or injury;
  - 2. provides care supervised by a Physician;
  - 3. provides 24 hour per day nursing care supervised by a full-time Registered Nurse;
  - 4. is not a place primarily for care of the aged, Custodial Care or Domiciliary Care, or treatment of alcohol or drug dependency; and
  - 5. is not a rest, educational, or Custodial Provider or similar place.
- Urgent Care Center - A health care facility that is organizationally separate from a Hospital and whose primary purpose is the offering and provision of immediate, short-term medical care, without appointment, for Urgent Care.

**Recovery** - A Recovery is money you receive from another, their insurer or from any "Uninsured Motorist", "Underinsured Motorist", "Medical-Payments", "No-Fault", or "Personal Injury Protection" or other insurance coverage provision as a result of injury or illness caused by another. Regardless of how you or your

representative or any agreements characterize the money you receive, it shall be subject to the Subrogation and Reimbursement provisions of this Plan.

**Single Coverage** - Coverage for the Subscriber only.

**Skilled Care** - Care which is Medically Necessary and must be performed or supervised by a skilled licensed professional in the observation and/or assessment of treatment of an illness or injury. It is ordered by a Physician and usually involves a treatment plan. **Anthem will determine whether services are Skilled Care and are Medically Necessary under Section 2 Major Medical benefits.**

**Subcontractor** - Anthem may subcontract particular services to organizations or entities that have specialized expertise in certain areas. This may include but is not limited to prescription drugs and mental health/behavioral health and substance abuse services. Such subcontracted organizations or entities may make benefit determinations and/or perform administrative, claims paying, or customer service duties on Our behalf.

**Subscriber** - An eligible retired employee or Member of the Group whose coverage is in effect and whose name appears on the Identification Card issued by Us.

## 5 ELIGIBILITY AND ENROLLMENT

Coverage provided under this Certificate is made available to you because of your retirement from the Group or membership in the Group.

In order for you to participate in the Group's benefit plan, certain requirements must be satisfied. These requirements may include probationary or waiting periods. The specific time periods and other standards for participation in the Group's benefit plan are determined by the Group, or state and/or federal law, and approved by Us. Eligibility requirements are described in general terms below.

For more specific eligibility information you should see your Human Resources or benefits

department or the Group.

### Eligibility

Unless We and the Group agree otherwise and notify you accordingly, the following eligibility rules apply:

### Subscriber

To be eligible to enroll as a Subscriber, you must:

1. be retired or be the spouse of a retiree from the Group;

2. be age 65 or older; or disabled;
3. be enrolled under Parts A and B of Medicare;
4. have not enrolled in a Medicare + Choice Plan, and do not have any Medicare Supplement coverage.

## Dependents

To be eligible for Coverage to enroll as a Dependent, you must:

1. be listed on the enrollment form completed by the Subscriber,
2. meet all Dependent eligibility criteria established by the Group, and
3. be enrolled under Parts A and B of Medicare.

## Enrollment

The Subscriber shall furnish to Anthem such notification and other information as may be required by Anthem for the purpose of enrolling Members, processing terminations, effecting changes in single or family contract status, determining the amount payable by the Member under this Contract, or for any other purpose reasonably related to the administration of this Certificate.

Anthem reserves the right to limit retroactive changes to enrollment to a maximum of sixty (60) days from the date notice is received. Acceptance of payments from the Member or the payment of benefits to persons no longer eligible will not obligate Anthem to provide benefits.

## Initial Enrollment

During the initial Enrollment period, eligible retired Subscribers of the Group shall be entitled to apply for coverage for themselves and their eligible Dependent, who are listed on the enrollment form provided by Us.

## Newly Eligible Persons

Any person who becomes newly eligible after the initial Enrollment period (e.g., new Dependent, or newly retired Subscriber), is eligible for coverage effective on the first date eligible only if all of the following conditions are met:

- The enrollment form must be received by the Plan within thirty-one (31) days of becoming eligible; and
- Timely payment of the applicable enrollment fees.

## Special Enrollment/Special Enrollees

If you are declining enrollment for yourself or your Dependents (including your spouse) because of other health insurance coverage, you may in the future be able to enroll yourself or your Dependents in this Plan, provided that you request enrollment within 31 days after your other coverage ends. In addition, if you have a new Dependent as a result of marriage you may be able to enroll yourself and your Dependent in the Plan, provided that you request enrollment within 31 days after the marriage.

If We receive an application to add your Dependent or an Eligible Person and Dependent more than 31 days after the qualifying event, that person is only eligible for coverage as a Late Enrollee. Application forms are available from the Plan.

## Late Enrollment

An eligible Subscriber or Dependent who did not request enrollment for coverage with the Plan during the initial enrollment period, as a newly eligible person, or a special enrollment period during which the individual was entitled to enroll under the Plan may apply for coverage at any time during the year as a Late Enrollee.

The Late Enrollee may be subject to the Pre-Existing Condition limitation applicable to Late Enrollees as specified in the Schedule of Benefits.

## Portability

Any Pre-Existing Condition waiting period will be reduced by the aggregate of the periods of prior creditable coverage applicable to you as of your Enrollment Date under this Plan. Creditable coverage is prior coverage you had from: a group plan, Medicare, Medicaid, Indian Health Service, state risk pool, state children's health insurance program, public health plan, Peace Corps service, U. S. Government plans, foreign health plans or individual health plan. Prior coverage does not count as creditable if there was a break in coverage of 63 days or more prior to enrolling for coverage under this Plan. You have the opportunity to prove that you have prior creditable coverage and We will assist you in obtaining that information if required.

## Continuous Coverage

If you were covered by the Group's prior carrier or plan immediately prior to the Group's enrollment with Anthem Blue Cross Blue Shield, with no break in coverage, then you will receive credit for any accrued Deductible and, if applicable and approved by Us, Out of Pocket amounts under that other plan. This does not apply to persons who were not covered by the prior carrier or plan on the day before the Group's coverage with Us began, or to persons who join the Group later.

If your Group moves from one Anthem Blue Cross Blue Shield plan to another, (for example, changes its coverage from HMO to PPO), and you were covered by the other product immediately prior to enrolling in this product with no break in coverage, then you may receive credit for any accrued Deductible and Out of Pocket amounts, if applicable and approved by Us. Any maximums, including the Lifetime Maximum, when applicable, will be carried over and charged against the maximums and/or Lifetime Maximum under this Certificate.

If your Group offers more than one Anthem product, and you change from one Anthem product to another with no break in coverage, you will receive credit for any accrued Deductible and,

if applicable, Out of Pocket amounts and any maximums, including the Lifetime Maximum will be carried over and charged against maximums, including the Lifetime Maximum.

If your Group offers coverage through other products or carriers in addition to Anthem's, and you change products or carriers to enroll in this Anthem product with no break in coverage, you will receive credit for any accrued Deductible, Out of Pocket, and any maximums, including Lifetime Maximum amounts.

### **THIS SECTION DOES NOT APPLY TO YOU IF YOU:**

- Change from an individual Anthem Blue Cross Blue Shield policy to a group Anthem Blue Cross Blue Shield plan;
- Change employers and both have Anthem Blue Cross Blue Shield coverage; or
- Are a new Member of the Group who joins the Group after the Group's initial enrollment with Anthem. Such new Members will receive credit from their prior carrier as described in the Portability section.

## Delivery of Documents

We will provide a Plan Identification Card for each Member and a Certificate for each Subscriber.

## Notice of Ineligibility

You must notify Us of any changes which will affect your Dependent's eligibility for services or benefits under this Certificate.

## Notice of Changes

The Subscriber is responsible to notify the Group of any changes which will affect his or her eligibility or that of Dependents for services or benefits under this Certificate. The Plan must be notified of any changes as soon as possible but not later than within 31 days of the event. This includes changes in address, marriage, divorce,



death, change of Dependent disability or dependency status, enrollment or disenrollment in another health plan. Failure to notify Us of persons no longer eligible for services will not obligate Us to pay for such services. Acceptance of payments from the Group for persons no longer eligible for services will not obligate Us to pay for such services.

Family Coverage should be changed to Single Coverage when only the Subscriber is eligible. When notice is provided within 31 days of the event, the Effective Date of coverage is the event date causing the change to Single Coverage.

All notifications by the Group must be in writing and on approved forms. Such notifications must include all information

reasonably required to effect the necessary changes.

A Member's coverage terminates on the date such Member ceases to be in a class of Members eligible for coverage. The Plan has the right to bill the Subscriber for the cost of any services provided to such person during the period such person was not eligible under the Subscriber's coverage.

### Effective Date Of Coverage

**For information on your specific Effective Date of coverage under this Certificate, you should see your Human Resources or benefits department or the Group or contact Us.**

## 6 TERMINATION, CONTINUATION, CONVERSION

### Termination

Except as otherwise provided, your coverage may terminate in the following situations. The information provided below is general and the actual effective date of termination may vary based on your Group's agreement with Us and your specific circumstances, such as whether premium has been paid in full:

- If you terminate your coverage, termination will generally be effective on the last day of the billing period in which We received your notice of termination.
- Subject to any applicable continuation requirements, if you cease to meet eligibility requirements as outlined in this Certificate, your coverage generally will terminate on the last day of the billing period. The Group and/or you must notify Us immediately if you cease to meet the eligibility requirements. The Group and/or you shall be responsible for payment for any services incurred by you after you cease to meet eligibility requirements.
- If you elect coverage under another carrier's health benefit plan or under any other non-Anthem plan which is offered by, through or in connection with the Group as an option instead of this Plan, then coverage for you and your Dependent will generally terminate at the end of the billing period for which premium has been paid, subject to the consent of the Group. The Group agrees to immediately notify Us that you have elected coverage elsewhere.
- A Dependent's coverage will generally terminate at the end of the billing period in which notice was received by Us that the person no longer meets the definition of Dependent.
- If coverage is through an association, coverage will generally terminate on the date membership in the association ends.
- If you engage in fraudulent conduct or furnish Us fraudulent or misleading material information relating to claims or application for coverage, then We may terminate your coverage. Termination is generally effective 31 days after Our notice of termination is mailed. You are responsible to pay Us for the cost of previously received services based on the Maximum Allowable Amount for

such services, less any Copayments made or Premium paid for such services. We will also terminate your Dependent's coverage, generally effective on the date your coverage was terminated. We will notify the Group in the event We terminate your and your Dependent's coverage.

- If you fail to pay or fail to make satisfactory arrangements to pay any amount due to Us or Providers (including the failure to pay required Deductibles and/or Copayments), We may terminate your coverage and may also terminate the coverage of all your Dependents, generally effective immediately upon Our written notice to the Group.
- If you permit the use of yours or any other Member's Plan Identification Card by any other person; use another person's card; or use an invalid card to obtain services, your coverage will terminate immediately upon Our written notice to the Group. Any Subscriber or Dependent involved in the misuse of a Plan Identification Card will be liable to and must reimburse Us for the Maximum Allowable Amount for services received through such misuse.
- You will give Anthem at least five (5), working days advance notice of any Subscriber's termination from the Group, in order to enable Anthem to remove the Subscriber and/or his Dependents from Anthem's list of Members. Further, if Anthem has provided benefits for persons no longer eligible because Anthem did not receive timely notification of termination, then you shall reimburse Anthem for all unrecovered claim amounts paid.
- In the event that a Member is no longer eligible for coverage and has been terminated from the coverage, and after the effective date of termination Anthem (or its subcontracted vendors) makes payment of any claims which would otherwise have been payable under the terms of this Certificate but for the fact that the claims were incurred after the effective date of termination, the Member shall be liable to

reimburse Anthem for all unrecovered claim amounts paid.

- If a Member dies while this Certificate is in Force, We will refund the premium paid for such Member for any period after the date of the Member's death to you or the estate when notice of the death is provided within 12 months of the date of death.

No coverage shall be in force and no benefit shall be payable for charges which are incurred after the date a Subscriber's coverage terminates for any reason under this Plan, except as provided by COBRA.

## **Certification of Coverage**

If your coverage under this Plan is terminated, you and your covered Dependents will receive a certification that shows your period of coverage under this health benefit plan. You may need to furnish the certification if you become eligible under another group health plan. You may also need the certification to buy, for yourself or your family, an individual policy that does not exclude coverage for medical conditions that were present before your enrollment. You and your Dependents may request a certification within 24 months of losing coverage under this health benefit plan. If you have any questions, contact the customer service telephone number listed on the back of your Identification Card.

## **Misstatement of Age**

The Group and/or Subscriber is liable to the Plan for the full difference between what was paid for coverage rated on an incorrect statement of age and what is owed for coverage given the correct age.

## **Reinstatement**

You will not be reinstated automatically if coverage is terminated. Re-application is necessary, unless termination resulted from

inadvertent clerical error. No additions or terminations of membership will be processed during the time your or the Group's request for reinstatement is being considered by Us. Your

coverage shall not be adversely affected due to the Group's clerical error. However, the Group is liable to Us if We incur financial loss as a result of Group's clerical error.

## 7 HOW TO OBTAIN COVERED SERVICES

Benefits are provided when you obtain Covered Service from Providers. We may inform you for Section 2 Major Medical benefits that it is not Medically Necessary for you to receive services from a Provider or remain in a Hospital or other Facility. This decision is made upon review of your condition and treatment and Medicare's or Our determination of Medical Necessity. You may appeal this decision. See Complaint and Appeals Procedures in the General Provisions section of this Certificate.

### Not Liable for Provider Acts or Omissions

The Plan is not responsible for the actual care you receive from any person. This Certificate does not

give anyone any claim, right, or cause of action against the Plan based on what a Provider of health care, services or supplies, does or does not do.

### Identification Card

When you receive care from a Provider, you must show your Identification Card. Possession of an Identification Card confers no right to services or other benefits under this Certificate. To be entitled to such services or benefits you must be a Member on whose behalf all applicable Premiums under this Certificate have been paid. If you receive services or other benefits to which you are not then entitled under the provisions of this Certificate you will be responsible for the actual cost of such services or benefits.

## 8 HEALTH CARE MANAGEMENT

Health Care Management is applicable for Section 2 Major Medical benefits.

Health Care Management is included in your health care benefits to encourage you to seek quality medical care on the most cost-effective and appropriate basis.

Health Care Management is a process designed to promote the delivery of cost-effective medical care to all Members by reviewing the use of appropriate procedures, setting (place of service), and resources through Case Management.

Your rights to benefits for Covered Services provided under this Certificate is subject to certain policies, guidelines, and limitations, including, but not limited to, Our clinical

coverage guidelines, Medical Policy and Health Care Management feature listed in this section.

A description of the Health Care Management feature, its purpose, requirements and effects on benefits is provided in this section.

### Case Management (includes Discharge Planning)

Case Management is a Health Care Management feature designed to promote the most appropriate and cost effective care setting. This feature allows Us to customize your benefits by approving otherwise non-Covered Services or arranging an earlier discharge from an Inpatient setting for a

patient whose care could be safely rendered in an alternate care setting. That alternate care setting or customized service will be covered only when arranged and approved in advance by Our Health Care Management staff. In managing your care, We have the right to authorize substitution of Outpatient Services or services in your home to the extent that benefits are still available for Inpatient Services.

## Clinical Coverage Guidelines

Our clinical coverage guidelines, such as medical policy, and preventive care clinical guidelines,

reflect the standards of practice and medical interventions identified as reflecting appropriate medical practice. The purpose of Clinical Coverage Guidelines is to assist in the interpretation of Medical Necessity. However, the Certificate and Group Contract take precedence over the clinical coverage guidelines. Medical technology and standards of care are constantly changing and We reserve the right to review and update the clinical coverage guidelines periodically.

## 9 COVERED SERVICES

### SECTION 1 - MEDICARE COMPLEMENTARY BENEFITS

This section describes the benefits available when Medicare has made payment for a Medicare Eligible Expense. We will cover the amount Medicare determines is your liability for Medicare Eligible Expenses.

The amounts We pay and the benefits covered are as follows:

#### MEDICARE PART A

##### Medicare Part A Deductible

Medicare Part A requires you to pay a Deductible each Medicare Benefit Period before it pays for Hospital expenses. See your Schedule of Benefits for coverage of the Part A Deductible and any benefit limitations.

##### Hospital Inpatient Services

Medicare Part A requires you to pay certain Medicare Coinsurance amounts during your Hospital stay beginning on the 61st day and ending after the 90th day in any Medicare Benefit Period. We will pay the Medicare Coinsurance.

See your Schedule of Benefits for any benefit limitations.

Medicare Part A requires you to pay certain Medicare Coinsurance amounts during your Hospital stay during the use of Medicare's sixty lifetime reserve days. We will pay the Medicare Coinsurance. See your Schedule of Benefits for any benefit limitations.

If you exhaust Your Medicare Part A Hospital benefits (including your reserve lifetime days), after the 90th day We will pay the Medicare Eligible Expenses up to the Plan maximum of an additional 365 days. See your Schedule of Benefits for any benefit limitations.

#### Skilled Nursing Facility Services

Medicare Part A pays for Medicare Eligible Expenses you receive in a Skilled Nursing Facility in full for the first 20 days in a semi-private room. We will pay the Medicare Part A Coinsurance from the 21st through the 100th day in a Skilled Nursing Facility care. **NOTE: See Major Medical Benefits in this booklet for Skilled Nursing Facility Services after the 100th day.**

### Home Health Care

We will pay the Medicare Coinsurance. See your Schedule of Benefits for any benefit limitations.

### Medicare Part A Blood

We will pay for the first three pints of blood Medicare requires you to pay. See your Schedule of Benefits for any benefit limitations.

### Hospice Care

We will pay the Medicare Coinsurance for Outpatient drugs while in a Hospice and Inpatient respite care (care given to a Hospice patient so that the usual caregiver can rest). See your Schedule of Benefits for any benefit limitations.

## MEDICARE PART B

### Medicare Part B Deductible

Medicare Part B requires you to pay a Deductible each calendar year before it pays for Physician or other Provider services. See your Schedule of Benefits for coverage of the Part B Deductible and any benefit limitations.

### Medical Services

Medicare Part B covers services you receive from Physicians and other Medicare approved Providers. These include independent laboratories, ambulance services, and independent physical therapists. Some Hospital services are also covered under Part B.

Medicare Part B requires you to pay certain Medicare Coinsurance amounts for Part B Eligible Expenses. We will pay the Medicare Coinsurance. See your Schedule of Benefits for any benefit limitations.

### Medicare Part B Excess Charges (non-assigned claims only)

Coverage for the difference between the actual Medicare Part B charge as billed, not to exceed any charge limitation established by the Medicare program or state law, and the Medicare approved Part B charge. See your Schedule of Benefits for any benefit limitations.

### Medicare Part B Blood

We will pay for the first 3 pints of blood Medicare requires you to pay and the Medicare Coinsurance. See your Schedule of Benefits for any benefit limitations.

### Outpatient (non-Hospital) Treatment of Mental Health Conditions

We will pay the Medicare Coinsurance. See your Schedule of Benefits for any benefit limitations.

### Outpatient (non-Hospital) Physical Therapy including Speech and Occupational Therapy

We will pay the Medicare Coinsurance. See your Schedule of Benefits for benefit limitations.

## SECTION 2- MAJOR MEDICAL BENEFITS

This section describes the additional Covered Services available under your health care benefits when provided and billed by eligible Providers.

**We will not pay benefits under Section 2 Major Medical for services paid or payable by Medicare or by Us as described above or in the Schedule of Benefits for Section 1 Medicare Complementary benefits.**

You are responsible for any balance due between the Provider's charge and the Maximum Allowable Amount in addition to any Copayments, Deductibles, and non-covered charges.

**All Covered Services and benefits are subject to the conditions, Exclusions,**

**limitations, terms and provisions of this Certificate, including any attachments, riders and endorsements. Covered Services must be Medically Necessary and not Experimental/Investigative. The fact that a Provider may prescribe, order, recommend or approve a service, treatment or supply does not make it Medically Necessary or a Covered Service and does not guarantee payment. To receive maximum benefits for Covered Services, you must follow the terms of the Certificate, including, use of Participating Providers, and obtain any required Prior Authorization. Contact your Participating Provider to be sure that Prior Authorization has been obtained. We base Our decisions about Prior Authorization, Medical Necessity, Experimental/Investigative services and new technology on Our Medical Policy. We may also consider published peer-review medical literature, opinions of experts and the recommendations of nationally recognized public and private organizations which review the medical effectiveness of health care services and technology.**

Benefits for Covered Services may be payable subject to an approved treatment plan created under the terms of this Certificate. Benefits for Covered Services are based on the Maximum Allowable Amount for such service. Our payment for Covered Services will be limited by any applicable Copayment, Deductible, Benefit Period maximum, or Lifetime Maximum in this Certificate.

**NOTE: Anthem will use its own standards for determining Medical Necessity and Experimental/Investigative services, not Medicare's, for Covered Services eligible under Section 2 Major Medical Benefits.**

In addition to the services listed below, Covered Services include other Medicare eligible and ineligible services that Anthem determines to be Medically Necessary and not Experimental or Investigational in nature.

## **Inpatient Services**

Inpatient Services do not include care related to Mental Health Conditions, except as specified. Inpatient Services include:

- charges from a Hospital or other Provider for room, board and general nursing services;
- ancillary services; and
- professional services from a Physician while an Inpatient.

## **Room, Board, and General Nursing Services**

- a room with two or more beds;
- a private room. The private room allowance is the Hospital's average semi-private room rate unless it is Medically Necessary that you occupy a private room for isolation and no isolation facilities are available.
- a room in a special care unit approved by Us. The unit must have facilities, equipment and supportive services for intensive care of critically ill patients.

## **Ancillary Services**

- operating and treatment rooms and equipment;
- prescribed drugs;
- anesthesia, anesthesia supplies and services given by an employee of the Hospital or other Provider;
- medical and surgical dressings, supplies, casts and splints;
- Diagnostic Services; and
- Therapy Services.

## **Professional Services**

- **Medical care visits** limited to one visit per day by any one Physician.

- **Intensive medical care** for constant attendance and treatment when your condition requires it for a prolonged time.
- **Concurrent care** for a medical condition by a Physician who is not your surgeon while you are in the Hospital for Surgery. Care by two or more Physicians during one Hospital stay when the nature or severity of your condition requires the skills of separate Physicians.
- **Consultation** which is a personal bedside examination by another Physician when requested by your Physician. Staff consultations required by Hospital rules are excluded.
- **Surgery and the administration of general anesthesia.**

## Skilled Nursing Facility (SNF)

### Room and Board

Benefits begin on the 101st day. Covered rooms are semi-private and private. See your Schedule of Benefits for benefit limitations.

### Ancillary

Covered charges for SNF ancillaries, including Diagnostic Services.

NOTE: After Medicare's benefits are exhausted, the Plan's Medical Policy Committee must review Skilled Nursing Facility services to determine whether they meet the Plan's Skilled Care guidelines.

## Ambulance Services

Ambulance Services are transportation by a vehicle (including ground, water, fixed wing and rotary wing air transportation) designed, equipped and used only to transport the sick and injured and staffed by Emergency Medical Technicians (EMT), paramedics, or other certified medical professionals (other vehicles which do

not meet this definition, including but not limited to ambulettes, are not Covered Services):

- From your home, scene of accident or medical Emergency to a Hospital;
- Between Hospitals;
- Between a Hospital and Skilled Nursing Facility; or
- From a Hospital or Skilled Nursing Facility to your home.

Ambulance services are a Covered Service only when Medically Necessary, except When ordered by an employer, school, fire or public safety official and the Member is not in a position to refuse

Ambulance trips must be made to the closest local facility that can give Covered Services appropriate for your condition. If none of these facilities are in your local area, you are covered for trips to the closest facility outside your local area. Ambulance usage is not covered when another type of transportation can be used without endangering the Member's health. Any ambulance usage for the convenience of the Member, family or Physician is not a Covered Service.

Non Covered Services for Ambulance include but are not limited to, trips to:

- a Physician's office or clinic;
- a morgue or funeral home.

## Reconstructive Services

Certain reconstructive services required to correct a deformity caused by disease, trauma, congenital anomalies, or previous therapeutic process are covered. Reconstructive services required due to prior therapeutic process are payable only if the original procedure would have been a Covered Service under this Plan. Covered Services are limited to the following:

- Necessary care and treatment of medically diagnosed congenital defects and birth abnormalities of a newborn child.

- Breast reconstruction resulting from a mastectomy. See the section “Mastectomy Notice” for further coverage details.
- Hemangiomas, and port wine stains of the head and neck areas for children ages 18 years of age or younger;
- Limb deformities such as club hand, club foot, syndactyly (webbed digits), polydactyly (supernumerary digits), macrodactylia;
- Otoplasty when performed to improve hearing by directing sound in the ear canal, when ear or ears are absent or deformed from trauma, surgery, disease, or congenital defect;
- Tongue release for diagnosis of tongue-tied;
- Congenital disorders that cause skull deformity such as Crouzon’s disease;
- Cleft lip;
- Cleft palate.

### Substance Abuse

Outpatient Facility Services and Physician Office Services for the treatment for Substance Abuse are covered for the diagnosis, crisis intervention and short term treatment for detoxification and/or rehabilitation of Substance Abuse. Copayments are specified in the Schedule of Benefits.

### Medically Necessary Services In A Foreign Country

Benefits paid for treatment provided outside the United States, if the treatment received meets all but the geographical requirement for payment of Medicare benefits. See your Schedule of Benefits for benefit limitations. This benefit does not apply to home health care.

#### Travel outside the country:

- Go to the nearest health care facility.
- Call your Physician or Us within 48 hours.

- Once your care is completed, you will need to pay the bill. (You may want to use a credit card. The credit card company will automatically transfer the foreign currency into American dollars for you.) **Keep all your receipts!**
- When you return home, call Us at the number on the back of your ID card or stop by your Group’s personnel office contact the Group or Us and ask for a claim form.
- Fill out the claim form and submit it with your receipts to Our address on the form. (The amount submitted must be in American dollars.)
- You will be reimbursed based on the benefits of your Plan.

### Home Health Care

Services performed by a Home Health Care Agency or other Provider in your residence. The services must be provided on a part-time visiting basis according to a course of treatment. Covered Services include are not limited to:

- Intermittent Skilled Nursing Services (by an R.N. or L.P.N.)
- Diagnostic Services
- Medical/Social Services
- Nutritional Guidance
- Home Health Aide Services
- Therapy Services (Home Care Visit limits specified in the Schedule of Benefits for Home Care Services do apply when Therapy Services are rendered in the home)
- Medical/Surgical Supplies
- Durable Medical Equipment
- Prescription Drugs (only if provided and billed by a Home Health Care Agency)



### Home IV Therapy Drugs/Injectable Drugs

Covered Services are Injectable drugs when ordered by a Physician, intravenous antibiotic therapy, total parenteral nutrition, enteral nutrition (when only source of nutrition), hydration therapy, solutions, additives, and intravenous pain management. Services must be provided by a retail pharmacist, a licensed medical supply company, or a home health care Provider. A Physician's prescription must be included for each drug to be covered.

### Private Duty Nursing

Covered Services are for non-custodial nursing care by a RN or LPN, when you have been referred by a Physician.

### Visiting Nurse's Association

Covered Services are for direct patient care in the home, including:

- Health supervision;
- Education; and
- Counseling.

Services performed by RNs, LPNs, and other personnel such as home health aides, dieticians, and therapists are covered.

### Dental Services

#### Related to Accidental Injury

Outpatient Facility Services, Physician Office Services, Emergency Care Services, and Urgent Care Services for dental work and oral surgery are covered if they are for the initial repair of an injury to the jaw, sound natural teeth, mouth or face which are required as result of an accident and are not excessive in scope, duration, or intensity to provide safe, adequate, and appropriate treatment without adversely affecting the patient's condition. Injury as a result of

chewing or biting is not considered an accidental injury. "Initial" dental work to repair injuries due to an accident means performed within 12 months from the injury, or as reasonably soon thereafter as possible and includes all examinations and treatment to complete the repair. For a child requiring facial reconstruction due to dental related injury, there may be several years between the accident and the final repair.

Covered Services for accidental dental include, but are not limited to:

- Oral examinations;
- X-rays;
- Tests and laboratory examinations;
- Restorations;
- Prosthetic services;
- Oral surgery;
- Mandibular/maxillary reconstruction;
- Anesthesia.

### Dental Care

Anesthesia and Hospital charges for dental care, for a Member less than 19 years of age or a Member who is physically or mentally disabled, are covered if the Member requires dental treatment to be rendered in a Hospital or Outpatient Ambulatory Surgical Facility. The Indications for General Anesthesia, as published in the reference manual of the American Academy of Pediatric Dentistry, are the utilization standards for determining whether performing dental procedures necessary to treat the Member's condition under general anesthesia constitutes appropriate treatment. This coverage does not apply to treatment for temporal mandibular joint disorders (TMJ).

## Routine Physical Examinations

Routine or periodic exams including related diagnostic testing (e.g., pelvic exams, pap smears). Having the right exams at the right times may help you avoid serious illness. Check with your Provider for specific health guidelines based on your age and family history.

Family history, current health problems and lifestyle all affect your risk for disease. Talk to your Provider to determine if you are at high risk for specific diseases and then together determine your appropriate exam schedule.

Physical exams and immunizations required for enrollment in any insurance program, as a condition of employment, for licensing, or for other purposes, are not covered.

## Hearing Tests

Covered Services are for one hearing examination. See Schedule of Benefits for any limitations.

## Dental Services

Preventive dental services are covered. See your Schedule of Benefits for benefit limitations.

## Medical Foods

Medical food that is Medically Necessary and prescribed by a Physician for the treatment of an inherited metabolic disease is covered. Medical foods means a formula that is intended for the dietary treatment of a disease or condition for which nutritional requirements are established by medical evaluation and formulated to be consumed or administered enterally under the direction of a Physician.

## State Mandated Benefits

**These benefits are required to be covered by group health plans in Indiana; they will usually be paid Medicare and Section 1 Medicare Complementary Benefits, but**

**will be paid under Section 2 Major Medical to the extent not paid by Medicare:**

### Mastectomy Notice

Services for reconstructive surgery following mastectomies are covered including coverage for:

- Reconstruction of the breast on which the mastectomy has been performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance; and
- Prostheses and physical complications of all stages of the mastectomy, including lymphedemas.

All applicable benefit provisions apply, including Deductibles, Copayments and/or co-insurance

### Diabetes Self Management Training

Diabetes self-management training is covered for an individual with insulin dependent diabetes, non-insulin dependent diabetes, or elevated blood glucose levels induced by pregnancy or another medical condition when:

- Medically Necessary;
- Ordered in writing by a Physician or a podiatrist; and
- Provided by a Health Care Professional who is licensed, registered, or certified under state law.

For the purposes of this provision, a "Health Care Professional" means the Physician or podiatrist ordering the training or a Provider who has obtained certification in diabetes education by the American Diabetes Association.

### Mammography Screening Services

Benefits are paid for routine screening mammography services. Benefits will also be paid for additional mammography views required for proper evaluation and any ultrasound services for screening of breast cancer, if such services are determined to be Medically Necessary by your Physician.

### Prostate Screening Services

Benefits are paid for individual routine prostate screening services, including services provided in a Physician's office.

### Colorectal Cancer Testing

Benefits for routine colorectal cancer examinations and related laboratory tests for cancer, including services provided in a Physician's office are covered. Examinations and tests will be covered as often as recommended by the current American Cancer Society guidelines or by your Physician.

### Morbid Obesity Treatment Services

Covered Services include surgical treatment of morbid obesity:

- that has persisted for at least five (5) years; and
- for which nonsurgical treatment supervised by a Physician has been unsuccessful for at least six (6) consecutive months.

Under state law, We cannot cover services for the surgical treatment of morbid obesity for a Member younger than 21 years of age unless two (2) Physicians licensed under Indiana Code 25-22.5 (one who holds the degree of doctor of medicine or doctor of osteopathy or its equivalent and who holds a valid unlimited license to practice medicine or osteopathic medicine in Indiana) determine that the surgery is necessary to:

- save the life of the Member; or
- restore the Member's ability to maintain a major life activity (self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, or economic self-sufficiency);

and each Physician documents in the Member's medical record the reason for the Physician's determination.

"Morbid obesity" means:

- a body mass index of at least thirty-five (35) kilograms per meter squared with comorbidity or coexisting medical conditions such as hypertension, cardiopulmonary conditions, sleep apnea, or diabetes; or
- a body mass index of at least forty (40) kilograms per meter squared without comorbidity.

For purposes of this subsection, body mass index equals weight in kilograms divided by height in meters squared.

## 10 EXCLUSIONS

The following section indicates items which are excluded from benefit consideration, and are not considered Covered Services. This information is provided as an aid to identify certain common items which may be misconstrued as Covered Services, but is in no way a limitation upon, or a complete listing of, such items considered not to

be Covered Services. **We are the final authority for determining if services or supplies are Medically Necessary, or Experimental/Investigative, under Section 2 Major Medical Benefits.**

We do not provide benefits for services, supplies or charges for:

1. Which We or Medicare determine are not Medically Necessary or do not meet Our Medical Policy, clinical coverage guidelines, or benefit policy guidelines;

For which benefits are payable under Medicare Part A and/or Medicare Part B or would have been payable if a Member had applied for Parts A and/or Part B, except, as specified elsewhere in this Certificate or as otherwise prohibited by federal law. For the purposes of the calculation of benefits, if the Member has not enrolled in Medicare Part B, We will calculate benefits as if they had enrolled.

2. Charges in excess of the Maximum Allowable Amount;
3. Received from an individual or entity that is not a Provider, as defined in this Certificate, or recognized by Us;
4. Supportive devices of the feet; care of flat feet, fallen arches, weak feet, chronic foot strain, and toenails; and treatment of corns, bunions, and calluses except when Medically Necessary including but not limited to foot care for diagnosis of diabetes or for impaired circulation to the lower extremities.
5. Treatment of an injury or illness resulting from participating in a riot.
6. Charges related to suicide or attempted suicide.
7. Treatment of intentionally self-inflicted injuries.
8. Treatment of an injury sustained while flying, except as a fare paying passenger in a regularly scheduled commercial aircraft.
9. For any procedures, services, equipment or supplies provided in connection with cosmetic services. Cosmetic services are primarily intended to preserve, change or improve your appearance or are furnished for psychiatric or psychological reasons. No benefits are available for surgery or treatments to change the texture or appearance of your skin or to change the size, shape or appearance of facial or body features (such as your nose, eyes, ears, cheeks, chin, chest or breasts).
10. For any condition, disease, defect, ailment, or injury arising out of and in the course of employment if benefits are available under any Worker's Compensation Act or other similar law. If Worker's Compensation Act benefits are not available to you, then this Exclusion does not apply. this exclusion applies if you receive the benefits in whole or in part. This exclusion also applies whether or not you claim the benefits or compensation. It also applies whether or not you recover from any third party.
11. Services or supplies to the extent you are not legally obligated to pay for them.
12. Services provided by any governmental agency to the extent that you are not charged for them, except when this exclusion conflicts with state or federal law.
13. Services or supplies prescribed, ordered, or referred by, or received from, a member of your immediate family, including your spouse, child, brother, sister, parent, in-law, or self.
14. Services or supplies received from a dental or medical department maintained by or on behalf of a group, mutual benefit association, labor union, trust or similar person or group.
15. Services and supplies for dental care, except as specifically stated as covered.
16. For prescription, fitting, or purchase of eyeglasses or contact lenses except as otherwise specifically stated as a Covered Service. This exclusion does not apply for initial prosthetic lenses or sclera shells following intra-ocular surgery including but not limited to cataract surgery, or for soft contact lenses due to a medical condition.
17. For Custodial Care, domiciliary or convalescent care, whether or not recommended or performed by a professional.

18. Rest cures or sanatorium care.
19. Preventive or routine care, including physicals, premarital examinations, and any other routine or periodic examinations, except as specifically stated as covered.
20. Travel, whether or not recommended by a Physician.
21. Prescription drugs.
22. Which are Experimental/Investigative or related to such, whether incurred prior to, in connection with, or subsequent to the Experimental/Investigative service or supply, as determined by Anthem and/or Medicare.
23. Services or supplies that do not qualify for payment under Medicare, unless specifically stated as covered.
24. Any New FDA Approved Drug Product or Technology (including but not limited to medications, medical supplies, and/or devices) available in the marketplace for dispensing by the appropriate source for the product or technology, including but not limited to Pharmacies, is excluded from coverage for the first 6 months after the date the product or technology received FDA New Drug Approval or other applicable FDA approval. The Plan may, in its sole discretion, waive this exclusion in whole or in part for a specific New FDA Approved Drug Product or Technology.
25. Related to weight loss or weight loss programs whether or not they are under medical or Physician supervision. Weight loss programs for medical reasons are excluded, except certain surgical treatments of morbid obesity as required by law are Covered Services. Weight loss programs include but are not limited to commercial weight loss programs (Weight Watchers, Jenny Craig, LA Weight Loss) or fasting programs.
26. Services and supplies related to sex transformation or male or female sexual or erectile dysfunctions or inadequacies, regardless of origin or cause. This exclusion includes sexual therapy and counseling. This exclusion also includes penile prostheses or implants and vascular or artificial reconstruction; prescription drugs, and all other procedures and equipment developed for or used in the treatment of impotency, and all related diagnostic testing.
27. Services and supplies related to the treatment of abuse of nicotine from tobacco or other sources.
28. For telephone consultations or consultations via electronic mail or internet/web site, except as required by law, or authorized by Anthem.
29. For (services or supplies related to) alternative or complementary medicine. Services in this category include, but are not limited to, acupuncture, holistic medicine, homeopathy, hypnosis, aroma therapy, massage therapy, reiki therapy, herbal, vitamin or dietary products or therapies, naturopathy, thermograph, orthomolecular therapy, contact reflex analysis, bioenergetic synchronization technique (BEST) and iridology-study of the iris.
30. For personal hygiene, environmental control, or convenience items including but not limited to: air conditioners; humidifiers; physical fitness equipment; personal comfort and convenience items during an Inpatient stay, including but not limited to daily television rental, telephone services, cots or visitor's meals; charges for failure to keep a scheduled visit; for non-medical self-care except as otherwise stated; purchase or rental of supplies for common household use, such as exercise cycles, air purifiers, central or unit air conditioners, water purifiers, allergenic pillows or mattresses or waterbeds, treadmill or special exercise testing or equipment solely to evaluate exercise competency or assist in an exercise program; for a health spa or similar facility.
31. For membership, administrative, or access fees charged by Physicians or other Providers. Examples of administrative fees

include, but are not limited to, fees charged for educational brochures or calling a patient to provide their test results.

32. For eye surgery to correct errors of refraction, such as near-sightedness, including without limitation, radial keratotomy or keratomileusis or excimer laser refractive keratectomy.
33. Related to artificial and/or mechanical hearts or ventricular and/or atrial assist devices related to a heart condition or for subsequent services and supplies for a heart as long as any of the above devices remain in place. This exclusion includes services for implantation, removal and complications. This exclusion does not apply for left ventricular assist devices (LAVD) when used as a bridge to a heart transplant.
34. Services or supplies that do not qualify for payment under Medicare, unless specifically stated as covered under Section 2 Major Medical or Anthem determines it to be

Medically Necessary and not Experimental or Investigational in nature.

35. For Drugs, devices, products, or supplies with over the counter equivalents and any Drugs, devices, products, or supplies that are therapeutically comparable to an over the counter Drug, device, product, or supply.
36. Sclerotherapy for the treatment of varicose veins of the lower extremities including ultrasonic guidance for needle and/or catheter placement and subsequent sequential ultrasound studies to assess the results of ongoing treatment of varicose veins of the lower extremities with sclerotherapy.
37. Treatment of telangiectatic dermal veins (spider veins) by any method.
38. Reconstructive services except as specifically stated in the Covered Services section of this Certificate, or as required by law.

## 11 CLAIMS PAYMENT

### How to Obtain Benefits

A claim must be filed for you to get benefits. Many Hospitals, Physicians, and Other Providers will submit your claim for you. If you submit the claim yourself, you should use a claim form.

### Services Performed During Same Session

We may combine the reimbursement of Covered Services when more than one service is performed during the same session. Reimbursement is limited to Our Maximum Allowable Amount. **If services are performed by non contracting Providers**, then you are responsible for any amounts charged in excess of Our Maximum Allowable Amount **with or without a referral or regardless if allowed as an Authorized Service**. Contact Us for more information.

### How Benefits Are Paid

#### Medicare Complementary Benefits Received in Indiana

If you are a patient at any Medicare participating Hospital, your Medicare Part A and Major Medical claims will be filed for you if you show both Identification Cards.

Most doctors and other Providers will also file your Medicare Part B and Major Medical claims for you if you show both Identification Cards. Make sure your identification number is shown on the appropriate line of the Medicare claim form.

Occasionally, you may have to file your claims yourself. Indicate your identification number on the appropriate line of the Medicare claim form, and your Major Medical will be processed automatically. After your Medicare benefits have been paid, Medicare will send you

an explanation of what they paid and why. Shortly thereafter, you will receive notice indicating what We paid and why.

### **Medicare Complementary Benefits Received outside of Indiana**

Medicare claims must be filed with the Medicare carrier in the state in which the services were performed. The Medicare carrier in that state will send you an Explanation of Medicare Benefits, explaining what Medicare paid. When you receive that explanation, send a copy of it, an itemized statement of charges, and all the numbers on your Identification Card to:

Anthem Blue Cross and Blue Shield  
P. O. Box 37010  
Louisville, KY 40233-7010

### **Major Medical**

This Plan shares the cost of your medical expenses with you up to the Maximum Allowable Amount. For services subject to a Deductible, you pay a portion of the bill before this Plan begins to pay its share of the balance. Some services are subject to a Copayment, others may be subject to both a Deductible and Copayment.

Many Providers will seek compensation from Us for Covered Services. When using a Provider you are only responsible for Copayments, Deductibles, and non-covered charges. Providers have agreed to accept the Maximum Allowable Amount as payment in full. Copayments are your share of the cost for particular health services, and are generally due at the time you receive the medical service. For Covered Services subject to a Copayment, you pay a portion of the bill and the Plan pays its share of the balance. Refer to the Schedule of Benefits to see what Copayment amount is required for each Covered Service.

The amount you pay may differ by the type of service you receive or by Provider. Refer to the Schedule of Benefits to see what amount you are required to pay for each service. Claims for Covered Services need not be sent to Us in the same order that expenses were incurred.

We will deny that portion of any charge which exceeds the Maximum Allowable Amount.

### **Payment of Benefits**

You authorize Us to make payments directly to Providers giving Covered Services for which We provide benefits under this Certificate. We also reserve the right to make payments directly to you.

You cannot assign your right to receive payment to anyone else, except as required by a "Qualified Medical Child Support order" as defined by ERISA.

Once a Provider gives a Covered Service, We will not honor a request for Us to withhold payment of the claims submitted.

### **Assignment**

This Certificate is not assignable by the Group without the written consent of the Plan. The coverage and any benefits under this Certificate are not assignable by any Member without the written consent of the Plan, except as provided above.

### **Notice of Claim**

We are not liable under the Certificate, unless We receive written notice that Covered Services have been given to you. The notice must be given to Us by December 31 of the year following that you received the Covered Services, and must have the data We need to determine benefits. If the notice submitted does not include sufficient data We need to process the claim, then the necessary data must be submitted to Us within the time frames specified in this provision or no benefits will be payable except as otherwise required by law. If we have not received the information We need to process a claim, We will ask for the additional information necessary to complete the claim. Generally, you will receive a copy of that request for additional information, for your information. In those cases, We cannot complete the processing of the claim until the additional

information requested has been received. We generally will make Our request for additional information within 30 days of Our initial receipt of claim and will complete Our processing of the claim within 15 days after Our receipt of all requested information. An expense is considered incurred on the date the service or supply was given. An expense is considered incurred on the date the service or supply was given.

Failure to give Us notice by December 31 of the year following that you received the Covered Services will not reduce any benefit if you show that the notice was given as soon as reasonably possible. No notice of an initial claim, nor additional information on a claim can be submitted later than one year from December 31 of the year following that you received the Covered Services, and no request for an adjustment of a claim can be submitted later than 24 months after the claim has been paid.

## Claim Forms

Many Providers will file for you. If the forms are not available, either send a written request for claim forms to Us or contact customer service and ask for claim forms to be sent to you. The form will be sent to you within 15 days. If you do not receive the forms, written notice of services rendered may be submitted to Us without the claim form. The same information that would be given on the claim form must be included in the written notice of claim. This includes:

- Name of patient
- Patient's relationship with the Subscriber
- Identification number
- Date, type and place of service
- Your signature and the Physician's signature

## Proof of Claim

Written proof of claim satisfactory to Us must be submitted to Us within 90 days after the date of the event for which claim is made. If proof of

claim is not sent within the time required, the claim will not be reduced or denied if it was not possible to do send proof within this time. However, the proof must be sent as soon as reasonably possible. In any case, the proof required must be sent to Us no later than one year following the 90 day period specified, unless you were legally incapacitated.

## Time Benefits Payable

We will pay all benefits within 30 days for clean claims filed electronically, or 45 days for clean claims filed on paper. "Clean claims" means a claim submitted by you or a Provider that has no defect, impropriety, or particular circumstance requiring special treatment preventing payment. If We have not received the information We need to process a claim, We will ask for the additional information necessary to complete the claim. Generally, you will receive a copy of that request for additional information, for your information. In those cases, We cannot complete the processing of the claim until the additional information requested has been received. We generally will make Our request for additional information within 30 days of Our initial receipt of the claim and will complete Our processing of the claim within 15 days after Our receipt of all requested information.

At Our discretion, benefits will be paid to you or the Provider of services. You may not assign any payment. If other parties have paid benefits under this Plan, We may reimburse those other parties and be fully discharged from that portion of its liability.

## Appeals Procedure

You or your Physician may request a review of a Hospital Inpatient admission, length of stay, procedure, service, level of care, or place of care that was not certified. The Company shall utilize a Physician who did not participate in the original determination not to certify. A decision regarding the Appeal will be completed within the days allowed by law after all information necessary to complete the review has been received.



## Your Choice of Providers

- The choice of a Provider is solely yours.
- We do not furnish Covered Services but only pay for Covered Services you receive. We are not liable for any act or omission of any Provider. We have no responsibility for a Provider's failure or refusal to give Covered Services to you.

## Member's Cooperation

Each Member shall complete and submit to the Plan such authorizations, consents, releases, assignments and other documents as may be requested by the Plan in order to obtain or assure reimbursement under Medicare, Worker's Compensation or any other governmental program. Any Member who fails to cooperate (including a Member who fails to enroll under Part B of the Medicare program where Medicare is the responsible payor) will be responsible for any

charge for services.

## Explanation of Benefits

After you receive medical care, you will generally receive an Explanation of Benefits (EOB). The EOB is a summary of the coverage you receive. The EOB is not a bill, but a statement from Us to help you understand the coverage you are receiving. The EOB shows:

- total amounts charged for services/supplies received;
- the amount of the charges satisfied by your coverage;
- the amount for which you are responsible (if any);
- general information about your Appeals rights and for ERISA plans, information regarding the right to bring an action after the Appeals process.

# 12 GENERAL PROVISIONS

## Entire Contract

This Certificate, the Group Contract, the Group application, any Riders, Endorsements or Attachments, and the individual applications of the Subscriber and Dependents, if any, constitute the entire Contract between the Plan and the Group and as of the Effective Date, supersede all other agreements between the parties. Any and all statements made to the Plan by the Group and any and all statements made to the Group by the Plan are representations and not warranties, and no such statement, unless it is contained in a written application for coverage under this Certificate, shall be used in defense to a claim under this Certificate.

**NOTE:** The laws of the state in which the Group Contract was issued will apply unless otherwise stated herein.

## Form or Content of Certificate

No agent or employee of the Plan is authorized to change the form or content of this Certificate. Such changes can be made only through an endorsement authorized and signed by an officer of the Plan.

## Disagreement with Recommended Treatment

Each Member enrolls in the Plan with the understanding that the Provider is responsible for determining the treatment appropriate for their care. You may, for personal reasons, refuse to accept procedures or treatment by Providers. Providers may regard such refusal to accept their recommendations as incompatible with continuance of the Physician-patient relationship

and as obstructing the provision of proper medical care. Providers shall use their best efforts to render all Medically Necessary and appropriate health care services in a manner compatible with your wishes, insofar as this can be done consistently with the Provider's judgment as to the requirements of proper medical practice.

If you refuse to follow a recommended treatment or procedure, and the Provider believes that no professionally acceptable alternative exists, you will be so advised. In such case, neither the Plan, nor any Provider shall have any further responsibility to provide care in the case of the Provider, and to arrange care in the case of the Plan for the condition under treatment or any complications thereof.

## Circumstances Beyond the Control of the Plan

In the event of circumstances not within the control of the Plan, including but not limited to, a major disaster, epidemic, the complete or partial destruction of facilities, riot, civil, insurrection, disability of a significant part of a Network Provider's personnel or similar causes, or the rendering of health care services provided under this Certificate is delayed or rendered impractical, the Plan shall make a good-faith effort to arrange for an alternative method of providing coverage. In such event, the Plan and Network Providers shall render health care services provided under this Certificate insofar as practical, and according to their best judgment; but the Plan and Network Providers shall incur no liability or obligation for delay, or failure to provide or arrange for services if such failure or delay is caused by such an event.

## Coordination of Benefits

This Coordination of Benefits (COB) provision applies when you have health care coverage under more than one Plan.

Please note that several terms specific to this provision are listed below. Some of these terms have different meanings in other parts of the Certificate, e.g., Plan. For this provision only,

"Plan" will have the meanings as specified below. In the rest of the Certificate, Plan has the meaning listed in the Definitions section.

The order of benefit determination rules determine the order in which each Plan will pay a claim for benefits. The Plan that pays first is called the Primary Plan. The Primary Plan must pay benefits according to its policy terms regardless of the possibility that another Plan may cover some expenses. The Plan that pays after the Primary Plan is the Secondary Plan. The Secondary Plan may reduce the benefits it pays so that payments from all Plans do not exceed 100% of the total Allowable expense.

The Allowable expense under COB is generally the higher of the Primary and Secondary Plans' allowable amounts. A Participating Provider can bill you for any remaining Coinsurance, Deductible and/or Copayment under the higher of the Plans' allowable amounts. This higher allowable amount may be more than Our Maximum Allowable Amount.

## COB DEFINITIONS

**Plan** is any of the following that provides benefits or services for medical or dental care or treatment. If separate contracts are used to provide coordinated coverage for members of a group, the separate contracts are considered parts of the same Plan and there is no COB among those separate contracts.

1. Plan includes: Group and non group insurance contracts and subscriber contracts; Health maintenance organization (HMO) contracts; Uninsured arrangements of group or group-type coverage; Coverage under group or non group closed panel plans; Group-type contracts; Medical care components of long term care contracts, such as skilled nursing care; medical benefits under group or individual automobile contracts (whether "fault" or "no fault"); Other governmental benefits, except for Medicare, Medicaid or a government plan that, by law, provides benefits that are in excess of those of any private insurance plan or other nongovernmental plan.

2. Plan does not include: Accident only coverage; Specified disease or specified accident coverage; Limited health benefit coverage; Benefits for non-medical components of long-term care policies; Hospital indemnity coverage benefits or other fixed indemnity coverage; School accident-type coverages covering grammar, high school, and college students for accidents only, including athletic injuries, either on a twenty-four (24) hour or "to and from school" basis; and Medicare supplement policies.

Each contract for coverage under items 1. or 2. above is a separate Plan. If a Plan has two parts and COB rules apply only to one of the two, each of the parts is treated as a separate Plan.

**This Plan** means the part of the contract providing health care benefits that the COB provision applies to and which may be reduced because of the benefits of other plans. Any other part of the contract providing health care benefits is separate from This Plan. A contract may apply one COB provision to certain benefits, such as dental benefits, coordinating only with similar benefits, and may apply another COB provision to coordinate other benefits.

The order of benefit determination rules determine whether This Plan is a Primary Plan or Secondary Plan when you have health care coverage under more than one Plan.

When This Plan is primary, it determines payment for its benefits first before those of any other Plan without considering any other Plan's benefits. When This Plan is secondary, it determines its benefits after those of another Plan and may reduce the benefits it pays so that all Plan benefits do not exceed 100% of the total Allowable expense.

**Allowable expense** is a health care expense, including Deductibles, Coinsurance and Copayments, that is covered at least in part by any Plan covering you. When a Plan provides benefits in the form of services, the reasonable cash value of each service will be considered an Allowable expense and a benefit paid. An expense that is not covered by any Plan covering you is not an Allowable expense. In addition, any

expense that a Provider by law or in accordance with a contractual agreement is prohibited from charging you is not an Allowable expense; however, if a Provider has a contractual agreement with both the Primary and Secondary Plans, then the higher of the of the contracted fees is the Allowable expense, and the Provider may charge up to the higher contracted fee.

The following are non Allowable expenses:

1. The difference between the cost of a semi-private hospital room and a private hospital room is not an Allowable expense, unless one of the Plans provides coverage for private hospital room expenses.
2. If you are covered by 2 or more Plans that calculate their benefit payments on the basis of usual and customary fees or relative value schedule reimbursement method or other similar reimbursement methods, any amount in excess of the highest reimbursement amount for a specific benefit is not an Allowable expense.
3. If you are covered by 2 or more Plans that provide benefits or services on the basis of negotiated fees, an amount in excess of the highest of the negotiated fees is not an Allowable expense.
4. If you are covered by one Plan that calculates its benefits or services on the basis of usual and customary fees or relative value schedule reimbursement method or other similar reimbursement method and another Plan that provides its benefits or services on the basis of negotiated fees, the Primary Plan's payment arrangement will be the Allowable expense for all Plans. However, if the Provider has contracted with the Secondary Plan to provide the benefit or service for a specific negotiated fee or payment amount that is different than the Primary Plan's payment arrangement and if the Provider's contract permits, the negotiated fee or payment will be the Allowable expense used by the Secondary Plan to determine its benefits.

5. The amount of any benefit reduction by the Primary Plan because you have failed to comply with the Plan provisions is not an Allowable expense. Examples of these types of Plan provisions include second surgical opinions, precertification of admissions or services, and Network Provider arrangements.
6. The amount that is subject to the Primary high-deductible health plan's deductible, if We have been advised by you that all Plans covering you are high-deductible health plans and you intend to contribute to a health savings account established in accordance with Section 223 of the Internal Revenue Code of 1986.
7. Any amounts incurred or claims made under the Prescription Drug program of This Plan.

**Closed panel** plan is a Plan that provides health care benefits primarily in the form of services through a panel of Providers that contract with or are employed by the Plan, and that excludes coverage for services provided by other Providers, except in cases of emergency or referral by a panel member.

**Custodial parent** is the parent awarded custody by a court decree or, in the absence of a court decree, is the parent with whom the child resides more than one half of the calendar year excluding any temporary visitation.

## ORDER OF BENEFIT DETERMINATION RULES

When you are covered by two or more Plans, the rules for determining the order of benefit payments are:

The Primary Plan pays or provides its benefits according to its terms of coverage and without regard to the benefits of under any other Plan.

1. Except as provided in Paragraph 2. below, a Plan that does not contain a coordination of benefits provision that is consistent with this COB provision is always primary unless the provisions of both Plans state that the complying Plan is primary.

2. Coverage that is obtained by virtue of membership in a group that is designed to supplement a part of a basic package of benefits and provides that this supplementary coverage will be excess to any other parts of the Plan provided by the contract holder. Examples of these types of situations are major medical coverages that are placed over base plan hospital and surgical benefits, and insurance type coverages that are written in connection with a Closed panel plan to provide out-of-network benefits.

A Plan may consider the benefits paid or provided by another Plan in calculating payment of its benefits only when it is secondary to that other Plan.

Each Plan determines its order of benefits using the first of the following rules that apply:

### **Rule 1 - Non-Dependent or Dependent.**

The Plan that covers you other than as a Dependent, for example as an employee, member, policyholder, subscriber or retiree is the Primary Plan, and the Plan that covers you as a Dependent is the Secondary Plan. However, if you are a Medicare beneficiary and, as a result of federal law, Medicare is secondary to the Plan covering you as a Dependent and primary to the Plan covering you as other than a Dependent (e.g. a retired employee), then the order of benefits between the two Plans is reversed so that the Plan covering you as an employee, member, policyholder, subscriber or retiree is the Secondary Plan and the other Plan covering you as a Dependent is the Primary Plan.

**Rule 2 - Dependent Child Covered Under More Than One Plan.** Unless there is a court decree stating otherwise, when a Dependent child is covered by more than one Plan the order of benefits is determined as follows:

1. For a Dependent child whose parents are married or are living together, whether or not they have ever been married:
  - The Plan of the parent whose birthday falls earlier in the calendar year is the Primary Plan; or

- If both parents have the same birthday, the Plan that has covered the parent the longest is the Primary Plan.
2. For a Dependent child whose parents are divorced or separated or not living together, whether or not they have ever been married:
- If a court decree states that one of the parents is responsible for the Dependent child's health care expenses or health care coverage and the Plan of that parent has actual knowledge of those terms, that Plan is primary. This rule applies to plan years commencing after the Plan is given notice of the court decree;
  - If a court decree states that both parents are responsible for the Dependent child's health care expenses or health care coverage, the provisions of 1. above will determine the order of benefits;
  - If a court decree states that the parents have joint custody without specifying that one parent has responsibility for the health care expenses or health care coverage of the Dependent child, the provisions of 1. above will determine the order of benefits; or
  - If there is no court decree assigning responsibility for the Dependent child's health care expenses or health care coverage, the order of benefits for the child are as follows:
    - The Plan covering the Custodial parent;
    - The Plan covering the spouse of the Custodial parent;
    - The Plan covering the non-custodial parent; and then
    - The Plan covering the spouse of the non-custodial parent.
3. For a Dependent child covered under more than one Plan of individuals who are not the parents of the child, the provisions of item 1. above will determine the order of benefits

as if those individuals were the parents of the child.

**Rule 3 - Active Employee or Retired or Laid-off Employee.** The Plan that covers you as an active employee, that is, an employee who is neither laid off nor retired, is the Primary Plan. The Plan also covering you as a retired or laid-off employee is the Secondary Plan. The same would hold true if you are a Dependent of an active employee and you are a Dependent of a retired or laid-off employee. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if "Rule 1 - Non-Dependent or Dependent" can determine the order of benefits.

**Rule 4 - COBRA or State Continuation Coverage.** If you are covered under COBRA or under a right of continuation provided by state or other federal law and are covered under another Plan, the Plan covering you as an employee, member, subscriber or retiree or covering you as a Dependent of an employee, member, subscriber or retiree is the Primary Plan and the COBRA or state or other federal continuation coverage is the Secondary Plan. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if "Rule 1 - Non-Dependent or Dependent" can determine the order of benefits.

**Rule 5 - Longer or Shorter Length of Coverage.** The Plan that covered you longer is the Primary Plan and the Plan that covered you the shorter period of time is the Secondary Plan.

**Rule 6.** If the preceding rules do not determine the order of benefits, the Allowable expenses will be shared equally between the Plans meeting the definition of Plan. In addition, This Plan will not pay more than it would have paid had it been the Primary Plan.

## EFFECT ON THE BENEFITS OF THIS PLAN

When This Plan is secondary, it may reduce its benefits so that the total benefits paid or provided by all Plans during a plan year are not more than the total Allowable expenses. In determining the amount to be paid for any claim, the Secondary Plan will calculate the benefits it would have paid

in the absence of other health care coverage and apply that calculated amount to any Allowable expense under its Plan that is unpaid by the Primary Plan. The Secondary Plan may then reduce its payment by the amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim do not exceed the total Allowable expense for that claim.

Because the Allowable expense is generally the higher of the Primary and Secondary Plans' allowable amounts, a Network Provider can bill you for any remaining Coinsurance, Deductible and/or Copayment under the higher allowable amount. In addition, the Secondary Plan will credit to its Plan deductible any amounts it would have credited to its deductible in the absence of other health care coverage.

If you are enrolled in two or more Closed panel plans and if, for any reason, including the provision of service by a non-panel Provider, benefits are not payable by one Closed panel plan, COB will not apply between that Plan and other Closed panel plans.

## **RIGHT TO RECEIVE AND RELEASE NEEDED INFORMATION**

Certain facts about health care coverage and services are needed to apply these COB rules and to determine benefits payable under This Plan and other Plans. We may get the facts We need from or give them to other organizations or persons for the purpose of applying these rules and determining benefits payable under This Plan and other Plans covering the person claiming benefits. We need not tell, or get the consent of, any person to do this. Each person claiming benefits under This Plan must give Us any facts We need to apply those rules and determine benefits payable.

## **FACILITY OF PAYMENT**

A payment made under another Plan may include an amount that should have been paid under This Plan. If it does, We may pay that amount to the organization that made that payment. That amount will then be treated as though it were a

benefit paid under This Plan. We will not have to pay that amount again. The term "payment made" includes providing benefits in the form of services, in which case "payment made" means the reasonable cash value of the benefits provided in the form of services.

## **RIGHT OF RECOVERY**

If the amount of the payments made by Us is more than should have paid under this COB provision, We may recover the excess from one or more of the persons:

1. We have paid or for whom We have paid; or
2. Any other person or organization that may be responsible for the benefits or services provided for the Member.

The "amount of the payments made" includes the reasonable cash value of any benefits provided in the form of services.

## **Duplicate Coverage**

**No Member whose coverage is in effect may also have coverage under an individual health insurance contract with Us. You may not have an individual Medicare Supplement policy and this Plan. A Member who has such duplicate coverage may keep only one coverage. A Member who chooses not to keep this coverage will receive a refund of any applicable Premium payments that apply to the period of duplicate coverage, minus benefits paid for expenses he or she incurred during the refund period.**

## **Duplicate Payment**

**If you incur an expense that can be covered under more than one benefit in this Plan, We will not duplicate payment under the various benefits available. However, consecutive payments for**

**Covered Services will be provided as appropriate.**

## **Worker's Compensation**

The benefits under this Certificate are not designed to duplicate any benefit for which Members are eligible under the Worker's Compensation Law. All sums paid or payable by Worker's Compensation for services provided to Members shall be reimbursed by, or on behalf of, the Member to the Plan to the extent the Plan has made or makes payment for such services. It is understood that coverage hereunder is not in lieu of, and shall not affect, any requirements for coverage under Worker's Compensation.

## **Other Government Programs**

Except insofar as applicable law would require the Plan to be the primary payor, the benefits under this Certificate shall not duplicate any benefits to which Members are entitled or for which they are eligible under any other governmental program. To the extent the Plan has duplicated such benefits, all sums payable under such programs for services to Members shall be paid by or on behalf of the Member to the Plan.

## **Subrogation and Right of Reimbursement**

These provisions apply when We pay benefits as a result of injuries or illness you sustained and you have a right to a Recovery or have received a Recovery.

### **Subrogation**

We have the right to recover payments We make on your behalf from any party responsible for compensating you for your injuries. The following apply:

- We have the first priority for the full amount of benefits We have paid from any Recovery

regardless of whether you are fully compensated, and regardless of whether the payments you receive make you whole for your losses and injuries.

- You and your legal representative must do whatever is necessary to enable Us to exercise Our rights and do nothing to prejudice them.
- We have the right to take whatever legal action We see fit against any party or entity to recover the benefits paid under this Plan.
- To the extent that the total assets from which a Recovery is available are insufficient to satisfy in full Our subrogation claim and any claim still held by you, Our subrogation claim shall be first satisfied before any part of a Recovery is applied to your claim, your attorney fees, other expenses or costs.
- We are not responsible for any attorney fees, other expenses or costs without Our prior written consent. We further agree that the "common fund" doctrine does not apply to any funds recovered by any attorney you hire regardless of whether funds recovered are used to repay benefits paid by Us.

### **Reimbursement**

If you obtain a Recovery and We have not been repaid for the benefits We paid on your behalf, We shall have a right to be repaid from the Recovery in the amount of the benefits paid on your behalf and the following apply:

- You must reimburse Us to the extent of benefits We paid on your behalf from any Recovery.
- Notwithstanding any allocation made in a settlement agreement or court order, We shall have a right of Recovery, in first priority, against any Recovery.
- You and your legal representative must hold in trust for Us the proceeds of the gross Recovery (i.e., the total amount of your Recovery before attorney fees, other

expenses or costs) to be paid to Us immediately upon your receipt of the Recovery. You must reimburse Us, in first priority and without any set-off or reduction for attorney fees, other expenses or costs. The "common fund" doctrine does not apply to any funds recovered by any attorney you hire regardless of whether funds recovered are used to repay benefits paid by Us.

- If you fail to repay Us, We shall be entitled to deduct any of the unsatisfied portion of the amount of benefits We have paid or the amount of your Recovery whichever is less, from any future benefit under the Plan if:
  1. The amount We paid on your behalf is not repaid or otherwise recovered by Us; or
  2. you fail to cooperate.
- In the event that you fail to disclose to Us the amount of your settlement, We shall be entitled to deduct the amount of Our lien from any future benefit under the Plan.
- We shall also be entitled to recover any of the unsatisfied portion of the amount We have paid or the amount of your settlement, whichever is less, directly from the Providers to whom We have made payments. In such a circumstance, it may then be your obligation to pay the Provider the full billed amount, and We would not have any obligation to pay the Provider.
- We are entitled to reimbursement from any Recovery, in first priority, even if the Recovery does not fully satisfy the judgment, settlement or underlying claim for damages or fully compensate or make you whole.

### **Your Duties**

- You must notify Us promptly of how, when and where an accident or incident resulting in personal injury or illness to you occurred and all information regarding the parties involved.

- You must cooperate with Us in the investigation, settlement and protection of Our rights.
- You must not do anything to prejudice Our rights.
- You must send Us copies of all police reports, notices or other papers received in connection with the accident or incident resulting in personal injury or illness to you.
- You must promptly notify Us if you retain an attorney or if a lawsuit is filed on your behalf.

### **Relationship of Parties (Group-Member-Plan)**

Neither the Group nor any Member is the agent or representative of the Plan.

The Group is fiduciary agent of the Member. The Plan's notice to the Group will constitute effective notice to the Member. It is the Group's duty to notify the Plan of eligibility data in a timely manner. The Plan is not responsible for payment of Covered Services of Members if the Group fails to provide the Plan with timely notification of Member enrollments or terminations.

### **Interpretation of Certificate**

The laws of the State in which the Certificate is issued shall be applied to the interpretations of this Certificate.

### **Conformity with Law**

Any provision of this Plan which is in conflict with the laws of the state in which the Group Contract is issued, or with federal law, is hereby automatically amended to conform with the minimum requirements of such laws.



## Modifications

By this Certificate, the Group makes the Plan coverage available to eligible Members. However, this Certificate shall be subject to amendment, modification, and termination in accordance with any of its provisions, the Group Contract, or by mutual agreement between the Plan and the Group without the consent or concurrence of any Member. By electing medical and Hospital coverage under the Plan or accepting the Plan benefits, all Members legally capable of contracting and the legal representatives of all Members incapable of contracting agree to all terms, conditions, and provisions hereof.

## Clerical Error

Clerical error, whether of the Group or the Plan, in keeping any record pertaining to this coverage will not invalidate coverage otherwise validly in force or continue coverage otherwise validly terminated

## Medical Examination

We have the right to have a Physician examine you as often as is reasonably required while We are processing a claim. We will notify you in advance.

## Medical Services

We are not liable for the furnishing of Covered Services, but merely for the payment of them. You shall have no claim against Us for acts or omissions of any Provider from whom you receive Covered Services. We have no responsibility for a Provider's failure or refusal to give Covered Services to you.

## Legal Action

You may not take legal action against Us to receive benefits:

- Earlier than 60 days after We receive the claim; or

- Later than three years after the date the claim is required to be furnished to Us.

You must exhaust the Plan's Member Grievance and Appeal procedures before filing a lawsuit or other legal action of any kind against Us.

## Provider Reimbursement

Benefits shown in this Certificate or the Schedule of Benefits for Major Medical Covered Services may vary depending on whether the Provider has a reimbursement agreement with Us.

Providers who have a reimbursement agreement with Us have agreed to accept either Our Maximum Allowable Amount or a negotiated amount as payment in full.

Providers who do not have a reimbursement agreement with Us will normally bill you for amounts We consider to exceed the Maximum Allowable Amount in addition to any Deductibles and/or Copayments.

Regardless of whether the Provider has a reimbursement agreement with Us, your payment obligations for Deductibles and/or Copayment amounts are always determined using the Maximum Allowable Amount.

Benefit amounts applied to your Payment Maximum mean the amounts actually paid by Us for services received from a Provider which does not have a reimbursement agreement with Us or the amount for which you are given credit by a Provider which has a reimbursement agreement with Us.

## Policies and Procedures

The Plan is able to introduce new policies, procedures, rules and interpretations, as long as they are reasonable. Such changes are introduced to make the Certificate more orderly and efficient. Members must follow and accept any new policies, procedures, rules and interpretations.

Under the terms of the Group Contract, the Plan has the authority, in its sole discretion, to

introduce or terminate from time to time, pilot or test programs for disease management or wellness initiatives which may result in the payment of benefits not otherwise specified in this Certificate. The Plan reserves the right to discontinue a pilot or test program at any time. The Plan will provide thirty (30) days advance written notice to the Group of the introduction or termination of any such program.

## Waiver

No agent or other person, except an authorized officer of the Plan, has authority to waive any conditions or restrictions of this Certificate, to extend the time for making a payment to the Plan, or to bind the Plan by making any promise or representation or by giving or receiving any information.

## Plan's Sole Discretion

The Plan may, at its sole discretion, cover services and supplies not specifically covered by the Certificate. This applies if the Plan determines such services and supplies are in lieu of more expensive services and supplies which would otherwise be required for the care and treatment of a Member.

## Reservation of Discretionary Authority

**The following provision only applies where the interpretation of this Certificate is governed by the Employee Retirement Income Security Act (ERISA), 29 U.S.C. 1001 et seq.**

The Plan, or anyone acting on Our behalf, shall determine the administration of benefits and eligibility for participation in such a manner that has a rational relationship to the terms set forth herein. However, We, or anyone acting on Our behalf, has complete discretion to determine the administration of Your benefits. Our determination shall be final and conclusive and may include, without limitation, determination of

whether the services, care, treatment, or supplies are Medically Necessary, Experimental-Investigative, whether surgery is cosmetic, and whether charges are consistent with our Maximum Allowable Amount. However, a Member may utilize all applicable Member Grievance procedures.

The Plan, or anyone acting on Our behalf, shall have all the powers necessary or appropriate to enable it to carry out its duties in connection with the operation and administration of the Certificate. This includes, without limitation, the power to construe the Group Contract, to determine all questions arising under the Certificate, to resolve Member Grievances and Appeals and to make, establish and amend the rules, regulations and procedures with regard to the interpretation and administration of the provisions of this Certificate. However, these powers shall be exercised in such a manner that has reasonable relationship to the provisions of the Group Contract, the Certificate, Provider agreements, and applicable state or federal laws. A specific limitation or exclusion will override more general benefit language.

## Anthem Insurance Companies, Inc. Note

The Group, on behalf of itself and its participants, hereby expressly acknowledges its understanding that this policy constitutes a Contract solely between the Group and Anthem Insurance Companies, Inc. (Anthem), and that Anthem is an independent corporation licensed to use the Blue Cross and Blue Shield names and marks in the State of Indiana. The Blue Cross and Blue Shield marks are registered by the Blue Cross and Blue Shield Association with the U.S. Patent and Trademark Office in Washington, D.C. and in other countries. Further, Anthem is not contracting as the agent of the Blue Cross and Blue Shield Association or any other Blue Cross and/or Blue Shield Outpatient or licensee. This paragraph shall not create any additional obligations whatsoever on the part of Anthem other than those obligations created under other provisions of this agreement.

## 13 MEMBER GRIEVANCES

### Grievances

If you are dissatisfied with medical treatment you have received, you should discuss the problem with your Provider. If the problem is not resolved at that level, or if the dissatisfaction concerns another matter, you should contact Us, either orally or in writing to obtain information on our Grievance procedures or to file a Grievance with Us.

You have the right to designate a representative (e.g. your Physician) to file a Grievance and, if the Grievance decision is adverse to you, an Appeal, with Us on your behalf and to represent you in a Grievance or an Appeal. If a Provider files a Grievance with us that qualifies for Expedited Review, the Provider will be deemed to be your representative and correspondence concerning the Grievance will be sent directly to the Provider. In all other situations in which a representative seeks a Grievance or an Appeal on your behalf, We must obtain a signed Designation of Representation form from you before We can deal directly with your representative. We will forward a Designation of Representation form to you for completion. If We do not obtain a signed Designation of Representation form, We will continue to research your Grievance but will respond only to you unless a signed Designation of Representation form is received.

We will accept oral or written comments, documents or other information relating to the grievance from the member or the member's provider by telephone, facsimile or other reasonable means. Members are entitled to receive, upon request and free of charge, reasonable access to, and copies of, all documents, records, and other information relevant to the Member's appeal.

To obtain information on Our Grievance procedures or to file a Grievance orally with Us, please call the toll free customer service number listed on the back of your Plan Identification Card. A Plan representative who is knowledgeable about Our Grievance procedures and any applicable state laws and regulations will be

available to assist you at least 40 normal business hours per week.

You can also call Us at 1-800-408-5372 at any time to leave a voice mail message concerning a Grievance. Any messages you leave through this toll-free number will be returned on the following business day by a qualified Plan representative.

We will also accept Grievances filed in writing, including by facsimile. If you wish to file your Grievance in writing, mail it to: Anthem Appeals, P.O. Box 33200, Louisville, KY 40232-3200, ATTN: Appeals Specialist. Our facsimile number is 1-317-287-5968 if you wish to file your Grievance by fax.

Upon Our receipt of your written or oral Grievance at the above address or telephone number (or at the address or telephone number provided for filing appeals on any adverse decision notice you receive from Us), an acknowledgment will be sent to you within 5 business days notifying you that you will receive a written response to the Grievance once an investigation into the matter is complete. Our acknowledgment may be oral for those Grievances We receive orally. All Grievances will be resolved by Us within a reasonable period of time appropriate to the medical circumstances but not later than 20 business days after they are filed (a Grievance is considered filed on the day it is received either in writing or over the phone at the above address or telephone number or at the address or telephone number provided for filing appeals on any adverse decision notice you receive from Us).

If your Grievance cannot be resolved within 20 business days due to Our need for additional information and your Grievance does not relate to an adverse certification decision (i.e., Prospective, Concurrent or Retrospective review decision) or the denial of any other Prior Authorization required by the Plan, you will be notified in writing of a 10 business day extension. This notice for an extension will be sent to you on or before the 19th business day. The extension may occur when the information is requested from a Provider, or from you, and such information has

not been received within 15 business days from Our original request. In the event of an extension, We will resolve the Grievance within 30 business days from the date you filed the Grievance. If the requested information has not been received, We will make a determination based on the information in Our possession.

For Grievances concerning adverse certification decisions or the denial of any other Prior Authorization required by the Plan, a decision and written response will be sent no later than 20 business days after they are filed. No extensions for additional information will be taken without the permission of the Member.

Within 5 business days after the Grievance is resolved, We will send a letter to you notifying you of the decision reached.

## Appeals

If Our decision under the Grievance process is satisfactory to you, the matter is concluded. If Our decision is not satisfactory, you or your designated representative may initiate an Appeal by contacting the Plan either in writing or by phone at the above address and phone numbers. You will receive an acknowledgment of your Appeal within 5 business days of Our receipt of your Appeal request. Our acknowledgment may be oral for those Appeals We receive orally. We will set a date and time during normal business hours for Our Appeal panel members to meet to discuss your Appeal. You or your representative do not have to be present when the panel meets; however you or your representative may appear in person or by telephone conference to communicate with the Appeal panel if desired. You or your representative may submit oral or written comments, documents or other information relating to the appeal for consideration by the appeal panel whether or not You choose to appear in person or by telephone. You will be given at least 72 hours advance notice of the date and time of the panel meeting, unless your Appeal qualifies for Expedited Review. Appeals concerning adverse certification decisions or the denial of any other prior authorization required by the Plan will be resolved by the panel no later than 30 calendar days from the date your

Appeal request was received by Us. The panel will resolve all other Appeals no later than 45 business days from the date your Appeal request was received by Us. After the Appeal panel makes a decision, you will be notified within 5 business days in writing by Us of Our decision concerning your Appeal.

## Expedited Review

Expedited Review of a Grievance or Appeal may be initiated orally, in writing, or by other reasonable means available to you or your Provider. Expedited Review is available if all of the following are met:

- The service at issue has not been performed;
- Your physician believes that the standard appeal time frames could seriously jeopardize your life or health or could subject you to severe pain that cannot be adequately managed.

We will complete Expedited Review of a Grievance as soon as possible given the medical exigencies but no later than within forty-eight hours (48 hours) of Our receipt of sufficient information and will communicate Our decision by telephone to your attending Physician or the ordering Provider. We will also provide written notice of Our determination to you, your attending physician or ordering provider, and the facility rendering the service. We will complete Expedited Review of an Appeal as expeditiously as the medical condition requires and Panel administration permits. Our decision will be communicated by telephone to your attending Physician or the ordering Provider. We will also provide written notice of Our determination to you, your attending physician or ordering provider, and to the facility rendering the service.

## External Grievance

If Our decision under the Appeals process is not satisfactory to you, you may qualify to request an External Grievance . To qualify for an External

Grievance all of the following requirements must be met:

- Your Appeal is regarding:
  1. an adverse determination of appropriateness; or
  2. an adverse determination of medical necessity; or
  3. a determination that a proposed service is Experimental/Investigational made by Us or an agent of Ours regarding a service proposed by the treating physician; and
- You or your representative request the External Grievance in writing within forty-five (45) days after You are notified of the Appeal panel's decision concerning your Appeal; and
- The service is not specifically excluded in this Certificate.

If an External Grievance is requested, We will forward the Grievance along with all relevant information to an independent review organization. The independent review organization will make a determination to uphold or reverse Our Appeal determination within 3 business days if an urgent condition exists which would qualify for Expedited Review or within 15 business days if the condition is non-urgent. The independent review organization will notify you and Us of its determination within 24 hours if an urgent condition exists which would qualify for Expedited Review or within 72 hours if the condition is non-urgent. If the independent review organization's determination is to reverse Our Appeals decision, We will notify you or your Provider in writing of the steps We will be taking to comply with the determination.

### **Grievance/Appeal Filing Time Limit**

We expect that you will use good faith to file a Grievance or an Appeal on a timely basis. However, We will not review a Grievance if it is received by Us after the end of the calendar year

plus 12 months have passed since the incident leading to your Grievance. We will accept Appeals filed within 60 days after you are notified of our decision concerning your Grievance. We will accept External Grievance requests filed within 45 days after you are notified of our Appeal decision.

### **Grievances and Appeals by Members of ERISA Plans**

If you are covered under a Group plan which is subject to the requirements of the Employee Retirement Income Security Act of 1974 (ERISA), you must file a Grievance prior to bringing a civil action under 29 U.S.C. 1132 §502(a). An Appeal of a Grievance decision is a voluntary level of review and need not be exhausted prior to filing suit. Any statutes of limitations or other defenses based upon timeliness will be tolled while an Appeal is pending. You will be notified of your right to file a voluntary Appeal if Our response to your Grievance is adverse. Upon your request, We will also provide you with detailed information concerning an Appeal, including how panelists are selected.

### **Department of Insurance**

#### **Notice To Members**

Questions regarding your coverage should be directed to:

Anthem Insurance Companies, Inc.  
1-800-408-5372

If you (a) need the assistance of the governmental agency that regulates insurance; or (b) have a complaint you have been unable to resolve with Us you may contact the Department of Insurance by mail, telephone or e-mail:

State of Indiana Department of Insurance  
Consumer Services Division  
311 W. Washington Street, Suite 300,  
Indianapolis, Indiana 46204

Consumer Hotline: (800) 622-4461; (317)  
232-2395

Complaints can be filed electronically at  
[www.in.gov/idoi](http://www.in.gov/idoi).







Indiana  
Life and Health  
Insurance  
Guaranty  
Association  
Disclaimer

# Notice of Protection Provided by The Indiana Life and Health Insurance Guaranty Association

This Notice provides a brief summary of the Indiana Life and Health Insurance Guaranty Association ("ILHIGA") and the protection it provides for policyholders. This safety net was created under Indiana law, which determines who and what is covered and the amounts of coverage.

ILHIGA was established to provide protection to policyholders in the unlikely event that your life, annuity or health insurance company becomes financially unable to meet its obligations and is taken over by its insurance department. If this should happen, ILHIGA will typically arrange to continue coverage and pay claims, in accordance with Indiana law, with funding from assessments paid by other insurance companies. (For the purposes of this Notice, the terms "insurance company" and "insurer" mean and include health maintenance organizations ("HMOs")).

## **Basic Protections Currently Provided by ILHIGA**

Generally, an individual is covered by ILHIGA if the insurer was a member of ILHIGA and the individual lives in Indiana at the time the insurer is ordered into liquidation with a finding of insolvency. The coverage limits below apply only for companies placed in rehabilitation or liquidation on or after July 1, 2018. The benefits that ILHIGA is obligated to cover are not to exceed the lesser of (a) the contractual obligations for which the member insurer is liable or would have been liable if the member insurer were not an insolvent insurer, or (b) the limits indicated below:

- **Life Insurance**

- \$300,000 in death benefits

- \$100,000 in cash surrender or withdrawal values

- **Health Insurance**

- \$500,000 for health plan benefits (see definition below)

- \$300,000 in disability income and long-term care insurance benefits

- \$100,000 in other types of health insurance benefits

- **Annuities**

- \$250,000 in present value of annuity benefits (including net cash surrender and net cash withdrawal values)

The maximum amount of protection for each individual, regardless of the number of policies or contracts, is \$300,000. Special rules may apply with regard to health benefit plans and covered unallocated annuities.

“Health benefit plan” is defined in IC 27-8-8-2(o), and generally includes hospital or medical expense policies, certificates, HMO subscriber contracts or certificates or other similar health contracts that provide comprehensive forms of coverage for hospitalization or medical services, but excludes policies that provide coverages for limited benefits (such as accident-only, credit, dental-only or vision-only insurance), Medicare Supplement insurance, disability income insurance and long-term care insurance.

The protections listed above apply only to the extent that benefits are payable under covered policy(s). In no event will the ILHIGA provide benefits greater than the contractual obligations in the life, annuity, or health insurance policy or contract. The statutory limits on ILHIGA coverage have changed over the years and coverage in prior years may not be the same as that set forth in this Notice.

**Note: Certain policies and contracts may not be covered or fully covered.** For example, coverage does not extend to any portion(s) of a policy or contract that the insurer does not guarantee, such as certain investment additions to the account value of a variable life insurance policy or variable annuity contract.

Benefits provided by a long-term care (LTC) rider to a life insurance policy or annuity contract shall be considered the same type of benefits as the base life insurance policy or annuity to which it relates.

To learn more about the protections provided by ILHIGA, please visit the ILHIGA website at [www.inlifega.org](http://www.inlifega.org) or contact:

Indiana Life & Health Insurance  
Guaranty Association  
3502 Woodview Trace, Suite 100  
Indianapolis, IN 46268  
317-636-8204

Indiana Department of Insurance  
311 West Washington Street, Suite 103  
Indianapolis, IN 46204  
317-232-2385

**The policy or contract that this Notice accompanies might not be fully covered by ILHIGA and even if coverage is currently provided, coverage is (a) subject to substantial limitations and exclusions (some of which are described above), (b) generally conditioned on continued residence in Indiana, and (c) subject to possible change as a result of future amendments to Indiana law and court decisions.**

**Complaints to allege a violation of any provision of the Indiana Life and Health Insurance Guaranty Association Act must be filed with the Indiana Department of Insurance, 311 W. Washington Street, Suite 103, Indianapolis, IN 46204; (telephone) 317-232-2385.**

**Insurance companies and agents are not allowed by Indiana law to use the existence of ILHIGA or its coverage to encourage you to purchase any form of insurance or HMO coverage. (IC 27-8-8- 18(a)). When selecting an insurance company, you should not rely on ILHIGA coverage. If there is any inconsistency between this Notice and Indiana law, Indiana law will control.**

**Questions regarding the financial condition of a company or your life, health insurance policy or annuity should be directed to your insurance company or agent.**

\includegraphics{147.eps}



# Notice of Privacy Practices

Important information about your rights and our responsibilities



## Your protected health information

Protecting your personal health information is important. Each year, we're required to send you specific information about your rights and some of our duties to help keep your information safe. This notice combines three of these required yearly communications:

1. State notice of privacy practices
2. Health Insurance Portability and Accountability Act (HIPAA) notice of privacy practices
3. Breast reconstruction surgery benefits

Would you like to go paperless and read this online or on our mobile app next time? Go to **anthem.com** and sign up to get these notices by email.

## State notice of privacy practices

When it comes to handling your health information, we follow relevant state laws, which are sometimes stricter than the federal HIPAA privacy law. This notice:

- Explains your rights and our duties under state law.
- Applies to health, dental, vision, and life insurance benefits you may have.

Your state may give you additional rights to limit sharing your health information. Please call the Member Services phone number on your ID card for more details.

## Your personal information

Your nonpublic (private) personal information (PI) identifies you and it's often gathered in an insurance matter. You have the right to see and correct your PI. We may collect, use, and share your PI as described in this notice. Our goal is to protect your PI because your information can be used to make judgments about your health, finances, character, habits, hobbies, reputation, career, and credit.

We may receive your PI from others, such as doctors, hospitals, or other insurance companies. We may also share your PI with others outside our company — without your approval, in some cases. But we take reasonable measures to protect your information. If an activity requires us to give you a chance to opt out, we'll let you know and we'll let you know how to tell us you don't want your PI used or shared for an activity you can opt out of.

THIS NOTICE DESCRIBES HOW MEDICAL, VISION, AND DENTAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED, AND HOW YOU CAN GET ACCESS TO THIS INFORMATION WITH REGARD TO YOUR HEALTH BENEFITS. PLEASE READ CAREFULLY.

## HIPAA notice of privacy practices

We keep the health and financial information of our current and former members private as required by law, accreditation standards, and our own internal rules. We're also required by federal law to give you this notice to explain your rights and our legal duties and privacy practices.



## Your protected health information

There are times we may collect, use, and share your Protected Health Information (PHI) as allowed or required by law, including the HIPAA Privacy rule. Here are some of those times:

**Payment:** We collect, use, and share PHI to take care of your account and benefits, or to pay claims for healthcare you get through your plan.

**Healthcare operations:** We collect, use, and share PHI for our healthcare operations.

**Treatment activities:** We don't provide treatment, but we collect, use, and share information about your treatment to offer services that may help you, including sharing information with others providing you treatment.

Examples of ways we use your information:

- We keep information on file about your premium and deductible payments.
- We may give information to a doctor's office to confirm your benefits.
- We may share explanation of benefits (EOB) with the subscriber of your plan for payment purposes.
- We may share PHI with your doctor or hospital so that they may treat you.
- We may use PHI to review the quality of care and services you get.
- We may use PHI to help you with services for conditions like asthma, diabetes, or traumatic injury.
- We may collect and use publicly and/or commercially available data about you to support you and help you get health plan benefits and services.
- We may use your PHI to create, use, or share de-identified data as allowed by HIPAA.
- We may also use and share PHI directly or indirectly with health information exchanges for payment, healthcare operations, and treatment. If you don't want your PHI to be shared in these situations, visit [anthem.com/privacy](https://anthem.com/privacy) for more information.

**Sharing your PHI with you:** We must give you access to your own PHI. We may also contact you about treatment options or other health-related benefits and services. When you or your dependents reach a certain age, we may tell you about other plans or programs for which you may be eligible, including individual coverage. We may also send you reminders about routine medical checkups and tests.

You may get emails that have limited PHI, such as welcome materials. We'll ask your permission before we contact you.

**Sharing your PHI with others:** In most cases, if we use or share your PHI outside of treatment, payment, operations, or research activities, we have to get your okay in writing first. We must also get your written permission before:

- Using your PHI for certain marketing activities.
- Selling your PHI.
- Sharing any psychotherapy notes from your doctor or therapist.

We may also need your written permission for other situations not mentioned above. You always have the right to cancel any written permission you have given at any time.

You have the right and choice to tell us to:

- Share information with your family, close friends, or others involved with your current treatment or payment for your care.
- Share information in an emergency or disaster relief situation.

If you can't tell us your preference, for example in an emergency or if you're unconscious, we may share your PHI if we believe it's in your best interest. We may also share your information when needed to lessen a serious and likely threat to your health or safety.

**Other reasons we may use or share your information:**

We are allowed, and in some cases required, to share your information in other ways — usually for the good of the public, such as public health and research. We can share your information for these specific purposes:

- Helping with public health and safety issues, such as:
  - Preventing disease
  - Helping with product recalls
  - Reporting adverse reactions to medicines
  - Reporting suspected abuse, neglect, or domestic violence
  - Preventing or reducing a serious threat to anyone's health or safety
- Doing health research.
- Obeying the law, if it requires sharing your information.
- Responding to organ donation groups for research and certain reasons.
- Addressing workers' compensation, law enforcement, and other government requests, and to alert proper authorities if we believe you may be a victim of abuse or other crimes.
- Responding to lawsuits and legal actions.

If you're enrolled with us through an employer, we may share your PHI with your group health plan. If the employer pays your premium or part of it, but doesn't pay your health insurance claims, your employer can only have your PHI for permitted reasons and is required by law to protect it.

**Authorization:** We'll get your written permission before we use or share your PHI for any purpose not stated in this notice. You may cancel your permission at any time, in writing. We will then stop using your PHI for that purpose. But if we've already used or shared your PHI with your permission, we cannot undo any actions we took before you told us to stop.

**Genetic information:** We cannot use your genetic information to decide whether we'll give you coverage or decide the price of that coverage.

**Race, ethnicity, language, sexual orientation and gender identity:** We may receive race, ethnicity, language, sexual orientation and gender identity information about you and protect this information as described in this notice. We may use this information to help you, including identifying your specific needs, developing programs and educational materials and offering interpretation services. We don't use race, ethnicity, language, sexual orientation and gender identity information to decide whether we'll give you coverage, what kind of coverage and the price of that coverage. We don't share this information with unauthorized persons.

## Your rights

Under federal law, you have the right to:

- Send us a written request to see or get a copy of your PHI, including a request for a copy of your PHI through email. Remember, there's a risk your PHI could be read by a third party when it's sent unencrypted, meaning regular email. So we will first confirm that you want to get your PHI by unencrypted email before sending it to you. We will provide you a copy of your PHI usually within 30 days of your request. If we need more time, we will let you know.
- Ask that we correct your PHI that you believe is wrong or incomplete. If someone else, such as your doctor, gave us the PHI, we'll let you know so you can ask him or her to correct it. We may say "no" to your request, but we'll tell you why in writing within 60 days.
- Send us a written request not to use your PHI for treatment, payment, or healthcare operations activities. We may say "no" to your request, but we'll tell you why in writing.
- Request confidential communications. You can ask us to send your PHI or contact you using other ways that are reasonable. Also, let us know if you want us to send your mail to a different address if sending it to your home could put you in danger.
- Send us a written request to ask us for a list of those with whom we've shared your PHI. We will provide you a list, usually within 60 days of your request. If we need more time, we will let you know.
- Ask for a restriction for services you pay for out of your own pocket: If you pay in full for any medical services out of your own pocket, you have the right to ask for a restriction. The restriction would prevent the use or sharing of that PHI for treatment, payment, or operations reasons. If you or your provider submits a claim to us, we may not agree to a restriction (see "Your rights" above). If a law requires sharing your information, we don't have to agree to your restriction.
- Call Member Services at the phone number on your ID card to use any of these rights. A representative can give you the address to send the request. They can also give you any forms we have that may help you with this process.

## How we protect information

We're dedicated to protecting your PHI, and we've set up a number of policies and information practices to help keep your PHI secure and private. If we believe your PHI has been breached, we must let you know.

We keep your oral, written, and electronic PHI safe using the right procedures, and through physical and electronic ways. These safety measures follow federal and state laws. Some of the ways we keep your PHI safe include securing offices that hold PHI, password-protecting computers, and locking storage areas and filing cabinets. We require our employees to protect PHI through written policies and procedures. These policies limit access to PHI to only those employees who need the data to do their jobs. Employees are also required to wear ID badges to help keep unauthorized people out of areas where your PHI is kept. Also, where required by law, our business partners must protect the privacy of data we share with them as they work with us. They're not allowed to give your PHI to others without your written permission, unless the law allows it and it's stated in this notice.

## Potential impact of other applicable laws

HIPAA, the federal privacy law, generally doesn't cancel other laws that give people greater privacy protections. As a result, if any state or federal privacy law requires us to give you more privacy protections, then we must follow that law in addition to HIPAA.

## To see more information

To read more information about how we collect and use your information, your privacy rights, and details about other state and federal privacy laws, please visit our Privacy web page at **[anthem.com/privacy](https://www.anthem.com/privacy)**.

## Calling or texting you

We, including our affiliates and/or vendors, may call or text you by using an automatic telephone dialing system and/or an artificial voice. But we only do this in accordance with the Telephone Consumer Protection Act (TCPA). The calls may be about treatment options or other health-related benefits and services for you. If you don't want to be contacted by phone, just let the caller know or call 844-203-3796 to add your phone number to our Do Not Call list. We will then no longer call or text you.

## Complaints

If you think we haven't protected your privacy, you can file a complaint with us at the Member Services phone number on your ID card. You may also file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by visiting **[hhs.gov/ocr/privacy/hipaa/complaints/](https://hhs.gov/ocr/privacy/hipaa/complaints/)**. We will not take action against you for filing a complaint.

## Contact information

You may call us at the Member Services phone number on your ID card.

Our representatives can help you apply your rights, file a complaint, or talk with you about privacy issues.

## Copies and changes

You have the right to get a new copy of this notice at any time. Even if you have agreed to get this notice by electronic means, you still have the right to ask for a paper copy. We reserve the right to change this notice. A revised notice will apply to PHI we already have about you, as well as any PHI we may get in the future. We're required by law to follow the privacy notice that's in effect at this time. We may tell you about any changes to our notice through a newsletter, our website, or a letter.

## Effective date of this notice

The original effective date of this Notice was April 14, 2003. The most recent revision is noted in the footer at the end of this document.

### Breast reconstruction surgery benefits

A mastectomy that's covered by your health plan includes benefits that comply with the Women's Health and Cancer Rights Act of 1998, which provides for:

- Reconstruction of the breast(s) that underwent a covered mastectomy.
- Surgery and reconstruction of the other breast to restore a symmetrical appearance.
- Prostheses and coverage for physical complications related to all stages of a covered mastectomy, including lymphedema.

You'll pay your usual deductible, copay, and/or coinsurance. For details, contact your plan administrator.

For more information about the Women's Health and Cancer Rights Act, go to the United States Department of Labor website at **[dol.gov/agencies/ebsa/laws-and-regulations/laws/whcra](https://dol.gov/agencies/ebsa/laws-and-regulations/laws/whcra)**.

### It's important we treat you fairly

We follow federal civil rights laws in our health programs and activities. We don't discriminate, exclude people, or treat them differently based on race, color, national origin, sex, age, or disability. If you have disabilities, we offer free aids and services. If your main language isn't English, we offer help for free through interpreters and other written languages. Call the Member Services number on your ID card for help (TTY/TDD:711).

If you think we failed to offer these services or discriminated based on race, color, national origin, age, disability, or sex, you can file a complaint, also known as a grievance. You can file a complaint through one of these ways:

- Write to Compliance Coordinator, P.O. Box 27401, Mail Drop VA2002-N160, Richmond, VA 23279.
- File a complaint with the U.S. Department of Health and Human Services, Office for Civil Rights at 200 Independence Avenue, SW; Room 509F, HHH Building; Washington, D.C. 20201.
- Call **800-368-1019** (TDD: 800-537-7697).
- Go online at **[ocrportal.hhs.gov/ocr/portal/lobby.jsf](https://ocrportal.hhs.gov/ocr/portal/lobby.jsf)** and fill out a complaint form at **[hhs.gov/ocr/office/file/index.html](https://hhs.gov/ocr/office/file/index.html)**.

Revision 5/2018; Reviewed 3/2021

Anthem Blue Cross and Blue Shield is the trade name of: In Colorado: Rocky Mountain Hospital and Medical Service, Inc. HMO products underwritten by HMO Colorado, Inc. Copies of Colorado network access plans are available on request from member services or can be obtained by going to [anthem.com/co/networkaccess](http://anthem.com/co/networkaccess). In Connecticut: Anthem Health Plans, Inc. In Georgia: Blue Cross Blue Shield Healthcare Plan of Georgia, Inc. In Indiana: Anthem Insurance Companies, Inc. In Kentucky: Anthem Health Plans of Kentucky, Inc. In Maine: Anthem Health Plans of Maine, Inc. In Missouri (excluding 30 counties in the Kansas City area): RightCHOICE<sup>®</sup> Managed Care, Inc. (RIT), Healthy Alliance<sup>®</sup> Life Insurance Company (HALIC), and HMO Missouri, Inc. RIT and certain affiliates administer non-HMO benefits underwritten by HALIC and HMO benefits underwritten by HMO Missouri, Inc. RIT and certain affiliates only provide administrative services for self-funded plans and do not underwrite benefits. In Nevada: Rocky Mountain Hospital and Medical Service, Inc. HMO products underwritten by HMO Colorado, Inc., dba HMO Nevada. In New Hampshire: Anthem Health Plans of New Hampshire, Inc. HMO plans are administered by Anthem Health Plans of New Hampshire, Inc. and underwritten by Matthew Thornton Health Plan, Inc. In Ohio: Community Insurance Company. In Virginia: Anthem Health Plans of Virginia, Inc. trades as Anthem Blue Cross and Blue Shield in Virginia, and its service area is all of Virginia except for the City of Fairfax, the Town of Vienna, and the area east of State Route 123. In Wisconsin: Blue Cross Blue Shield of Wisconsin (BCBSWI), underwrites or administers PPO and indemnity policies and underwrites the out of network benefits in POS policies offered by CompCare Health Services Insurance Corporation (CompCare) or Wisconsin Collaborative Insurance Corporation (WCIC). CompCare underwrites or administers HMO or POS policies; WCIC underwrites or administers Well Priority HMO or POS policies. Independent licensees of the Blue Cross and Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc.

102256MUMENABS VPOD Rev. 07/22



Si necesita ayuda en español para entender este documento, puede solicitarla sin costo adicional, llamando al número de servicio al cliente que aparece al dorso de su tarjeta de identificación o en el folleto de inscripción.

Group Name: IU- Blue Retiree With Wellness

Group Identification Number:

Subgroup Identification Number:

Mail to group.

IU- Blue Retiree With Wellness