INDIANA UNIVERSITY

Tax Form 1095-C

DUPLICATE STATEMENT REQUEST FORM

Use this form to request a copy of Form 1095-C. Do not use this form to request corrections to your statement—those should be submitted in writing to IU Human Resources at the email or address listed at the bottom of this form. Requests will only be accepted when submitted by the primary statement recipient. If the primary statement recipient is deceased or incapacitated, a legal representative may submit a request on their behalf as long as they also provide documentation verifying their legal authority (e.g., power of attorney, guardianship, or estate documentation).

Tax Year 2025 statements will available no later than March 2, 2026, the IRS furnishing deadline for employers. Requests received before this date will be held and processed in the order received once the forms are generated.

You do not need this form to file your federal tax return. It's simply a reference document that should be kept with your records.

SECTION 1—CONTACT INFORMATION

Name:	10-digit employee ID:
Phone:	Email:

I am requesting a copy of my Form 1095-C for the following tax year(s):

☐ All available years ☐ 2015 ☐ 2016 ☐ 2017 ☐ 2018 ☐ 2019 ☐ 2020 ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025

Delivery method:

☐ U.S. mail to my home address on file ☐ U.S. mail to other address (provide mailing address below) ☐ Email to IU email address

Mailing address (if different than address on file):	City:	State:	Zip:

SECTION 2—AUTHORIZATION & SIGNATURE

By signing this form, I certify that I am the primary statement recipient, or an authorized legal representative acting on their behalf, and that the information provided on and in connection with this form is true, accurate, and complete. If submitting as a legal representative, I understand that I must provide documentation verifying my authority. If I have selected to receive my form electronically, I understand that my Form 1095-C will be provided by email or made available through IU's secure employee self-service portal. I am responsible for providing a current email address and ensuring I can access, open, and print electronic documents (e.g., PDF format). I may request a paper copy of my form at any time.

Signature:	Date:

To sign this form digitally you must first save it to your device.

Return completed form to askhr@iu.edu; or mailed to IU Human Resources, 2709 E. 10th Street, Ste 321, Bloomington, IN 47408.