Construction Craft Laborer

**JOB PURPOSE**

Prepares construction site projects by reading plans/specifications and delivering equipment/building materials to appropriate locations. Operates a variety of equipment for the demolition, excavation, and other building phases of projects. Assists various crafts in construction/renovation/maintenance work.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES**

Reads specifications, blueprints, sketches, and/or building plans to help determine material and equipment required for assigned construction/renovation/maintenance projects.

Performs demolition and excavation work in preparation for the masonry and carpentry phases of a project such as; digging, core drilling, breaking out concrete, building shoring and bracing for underground excavations.

Assists various crafts in construction/renovation/maintenance work.

Sets wall layout, handles brick and block, mixes mortar, prepares and delivers tools and equipment.

Sets up and utilizes leveling devices such as transits/laser levels and grade stakes; levels concrete beds, builds and sets concrete forms, pours and levels concrete, strips and removes forms.

Loads, unloads, and distributes building materials.

Erects and disassembles scaffolding and other temporary structures.

Operates material handling equipment which includes fork truck.

Drives vehicle as needed.

Performs other general construction work as needed.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of basic math and the ability to read and interpret blue prints, plans, and job specifications.

Knowledge of the duties, tools and machinery of masonry and carpentry crafts.

Ability to determine the kind of tools and equipment needed to do a job.
Ability to work in safe and efficient manner.

MINIMUM REQUIREMENTS

**Education:** High school diploma or GED.

**Experience:** Three years of verifiable construction experience. Completion of a DOL Construction Craft Laborer Apprenticeship preferred.

**Certifications/Licenses:** Valid driver’s license with ability to be insured by Indiana University. Ability to be certified in scaffolding, fork trucks (standard and telescoping), man lifts, and end loaders.

PHYSICAL REQUIREMENTS

Standing, walking, grasping, lifting, carrying up to 100 lbs, climbing ladders, squatting/kneeling, pushing/pulling, twisting/bending, and fingering.

WORKING CONDITIONS

Time is spent indoors and outdoors equally, including below freezing and above 100 degrees for more than 1 hour. Possible exposure to distracting/uncomfortable noise levels. Risk of bodily injury from mechanical parts, electricity, etc. Possible exposure to fumes, odors, etc. that may affect respiration and skin.

The intent of this job specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this specification.

A person with a disability who is pursuing employment opportunities with Indiana University and wishes to discuss minimum requirement accommodations should contact the campus HR office.