**JOB PURPOSE:**

Paints interior and exterior surfaces using brushes, rollers, and spray equipment. May remove old paint to prepare surface prior to painting. May mix colors or oils to obtain desired color or consistency.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

Applies paints, primers, stains and finishes to interior and exterior surfaces (walls, ceilings, staircases, equipment, etc.).

Prepares coating materials by tinting, toning, matching and blending to obtain desired color or consistency; mix in various additives such as retardants, hardeners, drying agents, etc.

Prepares surfaces to accept finishes by patching holes, cracks and joints with caulk, putty, plaster or other filler; strips, scrapes, sands or power washes to remove old finish and clean surface.

Strips, sands, seals and finishes doors, furniture, woodwork, trim and flooring.

Removes graffiti; removes, repairs and installs wall coverings. May perform stenciling and dado work.

Erects scaffolding in safe manner according to site conditions.

Performs other general building maintenance as assigned.

May supervise hourly workers.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Ability to read and interpret drawings, blueprints and/or schematics.

Ability to understand and follow written instructions.

Ability to determine the kinds of tools and equipment needed to do a job.

Ability to operate and maintain power equipment of the trade such as: sand blaster, power washer, sprayer equipment (airless and conventional), bucket truck, and fork lift.

Ability to use ladders and hand tools of the trade such as; brushes, rollers, scrapers, caulking guns, putty knives, etc.
Ability to safely use solvents, cleaners, abrasives and other materials that may pose health hazards to the user and others in the vicinity.

Ability to calculate proper amounts of materials and equipment to complete projects.

Knowledge of standard painting and finishing application procedures.

Knowledge of lead abatement practices preferred (may be required for some positions).

Ability to use a computer.

Ability to work in safe and efficient manner.

**MINIMUM REQUIREMENTS:**

**Education:** High school diploma or GED preferred.

**Experience:** Two years verifiable painting experience.

**Certifications/Licenses:** Valid driver’s license and ability to be insured by Indiana University. Some positions may require certification to erect and disassemble scaffolding. Some positions may require forklift certification.

**PHYSICAL REQUIREMENTS:**

Sitting, standing, walking, driving, climbing/ladders, squatting/kneeling, reaching, grasping, pushing/pulling, twisting/bending, lifting/carrying up to 50 lbs multiple times per shift, fingering, talking, hearing, and seeing.

**WORKING CONDITIONS:**

Equal amounts of time spent indoors and outdoors with possible exposure to extreme hot or cold temperatures for one hour plus. Possible exposure to distracting/uncomfortable noise levels. Possible exposure to fumes, odors, etc. that may affect respiration and skin.

The intent of this job specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this specification.

A person with a disability who is pursuing employment opportunities with Indiana University and wishes to discuss minimum requirement accommodations should contact the campus HR office.